



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 October 20, 2015**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	13
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

Business Services

- 2.1. Approval/Ratification of Travel Requests** 27
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 29
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of September 2015.
- 2.3. Approval/Ratification of Purchase Orders** 31
It is recommended that the Board of Education approve and ratify purchase orders for the month of September 2015 as presented in the item.
- 2.4. Acceptance of Donations** 42
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.5. Approval of Consultants and General Service Providers** 43
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.6. Award of Bid for Locker Building Removal/Demolition at Sycamore Canyon School** 45
It is recommended that the Board of Education award Bid for Locker Building Removal/Demolition at Sycamore Canyon School to Whillock Contracting.
- 2.7. Agreement with California Conservation Corps for Relamping District Facilities** 46
It is recommended that the Board of Education approve Agreement with California Conservation Corps for Re-Lamping District Facilities.
- 2.8. Authorization to Use the CUPCCAC Bidding Process to Solicit informal Bids for Installation of Certain Improvements at the Chet F. Harritt Ballfields** 55
It is recommended that the Board of Education authorize staff to utilize the CUPCCAC process to seek informal bids or quotes for installation of certain improvements at the Chet F. Harritt Ballfields. A separate item will be brought back to the Board for consideration of contract award.
- 2.9. Agreement For Promissory Note Interest Calculation with M. Grant Real Estate Inc.** 57
It is recommended that the Board of Education approve Agreement for Promissory Note Interest Calculation with M. Grant Real Estate Inc.

Educational Services

- 3.1. Approval of Memorandum of Understanding Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2015-2016** 63
It is recommended that the Board of Education approve the Memorandum of Understanding between ASES and San Diego County Superintendent of Schools for fiscal year 2015-2016.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 78
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Adoption of Resolution No. #1516-10 to Eliminate Vacant Identified Classified Non-Management Positions** 81
It is recommended that the Board of Education adopt resolution no. #1516-10 to eliminate identified classified non-management positions.

4.3.	<u>Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds</u>	83
	It is recommended that the Board of Education approve the Santee Collaborative Reinvestment Plan for the use of LEA Medi-Cal funds.	
4.4.	<u>Approval of Influenza Vaccine Administration Program Agreement</u>	89
	It is recommended that the Board of Education approve the influenza vaccine administration program agreement.	
4.5.	<u>Adoption of Proclamation Endorsing Drug Awareness Week, October 23 – 31, 2015</u>	92
	It is recommended that the Board of Education adopt the proclamation endorsing drug awareness week.	
4.6.	<u>Approval of Interagency Agreement with San Diego Unified School District to Provide Access to the STEPS Program</u>	94
	It is recommended that the Board of Education approve the interagency agreement with San Diego Unified School District to provide access to the STEPS program.	
4.7.	<u>Approval of Short Term Positions</u>	116
	It is recommended that the Board of Education approve short term positions.	
E.	DISCUSSION AND/OR ACTION ITEMS	117
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Business Services	
1.1.	<u>Consideration for Award of Bid for Playground Equipment Relocation at Hill Creek</u>	118
	This is an information item. Action, if any, is at the discretion of the Board.	
1.2.	<u>Resolution 1516-08 Urging Immediate Action by the Governor and Legislature to Protect Local Control Funding Formula Funds from Being Diverted to Pay for Escalating Electricity Costs</u>	120
	It is recommended that the Board of Education approve Resolution 1516-08 Urging Immediate Action by the Governor and Legislature to Protect Local Control Funding Formula Funds from Being Diverted to Pay for Escalating Electricity Costs.	
	Human Resource/Pupil Services	
2.1.	<u>School Calendar for 2016-2017</u>	124
	It is recommended that the Board of Education discuss and indicate preferred options for the development of the 2016-2017 school calendar. No action is requested at this time.	
F.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	126
G.	CLOSED SESSION	127
1.	<u>Public Employee Discipline/Dismissal/Release</u> (Gov. Code § 54957)	
2.	<u>Conference with Labor Negotiator</u> (Gov. Code § 54956.8)	
	<i>Purpose: Negotiations</i>	
	<i>Agency Negotiators: Tim Larson, Assistant Superintendent</i>	
	<i>Karl Christensen, Assistant Superintendent</i>	
	<i>Employee Organization: Santee Teachers Association (STA)</i>	

3. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

5. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

H. **RECONVENE TO PUBLIC SESSION** 127

I. **ADJOURNMENT** 127

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for November 3, 2015, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Burns
- Ryan
- Levens-Craig
- El-Hajj
- Fox

ITEM A. OPENING PROCEDURES

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the October 20, 2015 regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Spotlight: Student Well Being – Pupil Services Presentation

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2015-16
CUMULATIVE THROUGH OCTOBER 8, 2015

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12 - 5/4/14; \$2.08 per square foot - effective 5/5/14

Commercial Rate: \$0.32 per square foot - effective 6/17/12 - 5/4/14; \$0.33 per square foot - effective 5/5/14

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8514 Sandstone Drive ***	07/08/15	336	\$0.00	CFH
	X	9907, 9909, 9911 Conejo Road	07/15/15	8,556	\$17,796.48	RS
X		9261 Mission Gorge Road	07/22/15	4,980	\$1,643.40	PA
	X	10128 El Nopal	08/11/15	1,164	\$2,421.12	CP
	X	9379 Willowgrove Ave.	08/19/15	679	\$1,412.32	CH
X		9121 Mission Gorge Rd.	09/08/15	5	\$1.65	PA
X		8824 Cottonwood Ave. ****	09/24/15	1,100	\$0.00	PA
	X	9818 Medina Dr.	09/25/15	657	\$1,366.56	CO
	X	10230 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10232 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10233 Casa Ct.	10/01/15	2,234	\$4,646.72	CP
	X	10244 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10245 Casa Ct.	10/01/15	2,206	\$4,588.48	CP
	X	10248 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10252 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10256 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
	X	10257 Casa Ct.	10/01/15	2,190	\$4,555.20	CP
	X	10260 Casa Ct.	10/01/15	2,332	\$4,850.56	CP
TOTAL PAGE 1					\$71,795.13	

*Additional square footage (total is over 500 square feet)

** Fee Exempt - Senior / Elder Care Facility

*** Fee Exempt - Less than 500 square feet

**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - October 20, 2015						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park PTSA (Fall Carnival)	Outside Area	10/24/15	Saturday	8:00 am - 9:00 pm	1,200	\$475.00
Carlton Oaks Pickwick Players (Theatre Rehearsals & Classes)	Classroom	9/21/15 - 11/30/15	Mon - Sat	9:00 am - 9:30 pm	20	
Chet F. Harritt Pacific Hills Chess Academy PTA (1-on-1 Basketball)	Classroom Blacktop	10/2/15 - 12/18/15 10/22/15 - 12/17/15	Friday Thursday	1:35 pm - 3:05 pm 1:40 pm - 3:05 pm	12 - 15 25	
Pepper Drive Girl Scouts Troop 5157 PTA (Fall Carnival)	Classroom Field	10/5/15 - 6/20/16 10/31/15	Monday Saturday	5:00 pm - 6:30 pm 7:00 am - 6:00 pm	10 350	TBD
Rio Seco PTSA (Family Night) Girl Scouts Troop 5128	Multi-Purpose Library	10/14/15 10/15/15 - 6/2/16	Wednesday Thursday	6:00 pm - 8:00 pm 5:30 pm - 7:00 pm	50 10	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 10/9/2015
 Month 3 Week 1
 School Week 6

SCHOOL	REGULAR ED												SPECIAL ED												Total All							
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/09/15	10/03/14	# Diff	% Diff	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/09/15	10/03/14	# Diff	% Diff	10/09/15	10/02/15	# Diff	
Cajon Park			101	90	103	113	114	105	114	107	112	959	976	-17	-1.7%	1	2	5	6	7	14	8	8	4	55	52	3	5.8%	1014	1010	4	
Carlton Hills	25		79	74	57	49	43	43	47	57	72	546	536	10	1.9%	3	3	3	4	3	6	0	4	6	32	32	0	0.0%	578	578	0	
Carlton Oaks			78	79	67	86	79	96	83	111	107	786	764	22	2.9%	5	3	5	7	8	8	6	6	5	53	50	3	6.0%	839	842	-3	
Chet F. Harritt	23		95	87	69	59	59	72	53	65	43	625	558	67	12.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	625	624	1
Hill Creek	25		81	77	75	74	79	87	69	92	92	751	737	14	1.9%	0	0	5	2	1	4	4	0	0	16	12	4	33.3%	767	765	2	
Pepper Drive	15		106	84	139	108	99	106	105	72	85	919	822	97	11.8%	0	0	0	0	0	0	1	0	4	5	6	-1	-16.7%	924	928	-4	
Prospect Ave	32		65	65	59	82	58	53	63	49	50	576	572	4	0.7%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	576	578	-2	
Rio Seco			100	107	117	118	119	85	101	110	88	945	929	16	1.7%	1	1	5	8	9	7	11	8	8	58	53	5	9.4%	1003	999	4	
Sycamore Canyon			48	57	50	43	48	54	36	0	0	336	329	7	2.1%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	336	337	-1	
SUBTOTAL	0	120	753	720	736	732	698	701	671	663	649	6443	6223	220	3.5%	10	9	23	27	28	39	30	26	27	219	205	14	6.8%	6662	6561	1	
Alternative School			3	2	1	5	2	3	7	3	3	29	35	-6	-17.1%																	
Santee Success									1	2	2	5	9	-4	-44.4%										0	0	0	#DIV/0!	5	4	1	
NPS																	1		1					1	4	6	-2	-33.3%	4	4	0	
SUBTOTAL			3	2	1	5	2	3	8	5	5	34	44	-10	-22.7%	0	0	1	0	1	0	1	0	1	4	6	-2	-33.3%	38	37	1	
TOTAL	0	120	756	722	737	737	700	704	678	668	654	6477	6267	210	3.4%	10	9	24	27	29	39	31	26	28	223	211	12	5.7%	6700	6698	2	

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	1014
Carlton Hills	0	0	578
Chet F Harritt	0	0	625
Hill Creek	0	0	767
Prospect Ave	0	0	576
Sycamore Canyon	47	0	383
Total PK/EAK	47	0	

Total Enrollment Including PK
6747

Schedule of Upcoming Events

Date	Event
October 19	Wellness Committee; 3:00 p.m., DO Library Character Education Committee; 4:00 p.m., DO Conf. Room
October 20	Board Meeting; 7:00 p.m.
November 3	Student Forum; 6:00 p.m. Board Meeting; 7:00 p.m.
November 6	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
November 11 (Wednesday)	Veterans' Day Holiday Schools and Departments Closed
November 12	District Advisory Committee (DAC); 6:00 p.m., at ERC
November 17	Board Meeting; 7:00 p.m.
November 23-27	Schools Closed for Thanksgiving Holiday
December 2	Safety/Facilities Committee; 3:30 p.m., ERC
December 3-5	California School Boards Association Annual Education Conference
December 7	Communication Committee; 3:30 p.m., ERC
December 7-11	Parent/Teacher Conference Week Schools on Modified Days
December 15	Organizational Board Meeting for 2016; 7:00 p.m.
December 17	Budget Advisory Committee (BAC); 6:00 p.m., DO Conf. Room
January 4	Students Return from Winter Break
January 14	District Advisory Committee (DAC); 6:00 p.m., at ERC
January 15	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
January 18	Martin Luther King Holiday Schools and Departments Closed

Reports and Presentation Item B.2. Student Well Being – Pupil Services
Prepared by Tim Larson
October 20, 2015

BACKGROUND:

The vision of the Pupil Services department is to provide every resource available to support all students coming to school ready to learn. Pupil Services provides a multitude of prevention and intervention strategies to support all students, with a particular focus on those students and families who are the most vulnerable.

Pupil Services assists students and their families who may be experiencing challenges in various ways. Whether it is through on-site counseling or connecting a family with a community resource, Pupil Services remains resolved to find and implement the resources to support students and their families.

Tonight, John Schweller and Meredith Riffel will highlight many of the programs that are provided to students across the Santee School District.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Cathy A. Pierce, Ed.D.
October 20, 2015

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- October 6, 2015, regular meeting minutes
- September 29, 2015, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 6, 2015

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. President Burns invited the audience to recite the District Mission and then invited Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, to lead the members, staff, and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: Ryan

Second Levens-Craig

Vote: 5-0

Burns Aye

Ryan Aye

Levens-Craig Aye

El-Hajj Aye

Fox Aye

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Leading the Learning in the 21st Century

- LCAP Annual Update Process for 2016-17

Dr. S. Pierce provided an update on the timeline and process for developing the LCAP Annual Update Process for 2016-17. Member Ryan mentioned a possible conflict with the LCAP Annual Review and the Chamber of Commerce's Awards Ceremony and asked Administration to confirm with the Chamber.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARING

1. Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbooks and Instructional Materials Funding Realignment Program

President Burns opened the public hearing in Compliance with Education Code Section 60119 (Williams Settlement): K-12 Textbooks and Instructional Materials Funding Realignment Program. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Consultants and General Service Providers**
- 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.6. **Adoption of Proclamation for National School Lunch Week**
- 2.7. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement**
- 2.8. **Acceptance of GASB 45 July 2015 Actuarial Valuation Update**
- 3.1. **Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2015-16**
- 3.2. **Approval of Amended Nonpublic Agency Master Contract with Maxim Healthcare Services for Nursing Services**
- 3.3. **Approval of 2016 Early Admittance to Kindergarten Program**
- 3.4. **Ratification of Agreement with Dannis Woliver Kelley for Legal Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval to Increase Work Hours for Identified Classified Non-Management Position**

Member Ryan inquired on the specialization of the attorneys on Item 3.4., Ratification of Agreement with Dannis Woliver Kelley for Legal Services. Dr. S. Pierce mentioned it was special education. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

Superintendent

1.1. Approval of Appointment of Members to Board Advisory Committees

Superintendent Pierce shared the recommended appointments to serve on the Board Advisory Committees. She explained the names listed in the matrix included employees and parents that applied to serve on the committees.

Member Ryan mentioned there were several applicants listed on various committees and she asked for clarification. Superintendent Pierce explained the applicants were listed on each of their committees of interest. A discussion was held amongst the Board on past practices and procedures. President Burns mentioned the Board needed to review the policy and address concerns for the future. Jennifer Morse, parent, addressed the Board to inquire how applicants would be notified of their appointment.

Member El-Hajj moved for Administration go through the applications and assign committee memberships to everyone based on their first choice; and communicate to the applicants that appointments have not been finalized and make them aware that committees are open to the

public and encourage their involvement. The Board congratulated Ms. Morse for being appointed to her committee of first choice.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Mr. Christensen explained this report pertained to cash and budget revision transactions in the General Fund posted through August 31, 2015. He mentioned the District ended the month of August with a general fund cash balance of approximately \$7.9 million and the District's ability to meet all financial obligations with internal cash balances through June 30. Mr. Christensen clarified the Budget Revisions report is similar to that shown in the Unaudited Actuals but not all budget revisions have been posted, including those discussed at the September 29 Budget workshop. He mentioned it is expected to have all the known budget revisions posted on the October financial report.

Mr. Christensen noted the report's new formatting included the prior months' projected reserve percentages, as requested by the Board. He explained the current year reserve percentage will fluctuate each month, depending on what revisions have been posted. The out-year percentages will remain static until revised at a Standardized Account Code Structure Report interval. These would generally occur at: 1st Interim for the December report; 2nd Interim for the March report; Adopted Budget for the June report; and at Unaudited Actuals for the September report.

Member Ryan commended Mr. Christensen on the new format and the ability to have a month-to-month comparison and moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

2.2. Adoption of Resolution No. 1516-07 of Intent to Sell Surplus Real Property Commonly Known as the Former Santee School Site

Mr. Christensen presented Resolution No. 1516-07 declaring the Board's intent to sell the former Santee School site. He explained, if approved, the District would wait until the City Council acts to finalize the rezoning of the Santee School site to General Commercial, at their October 14 meeting. On October 15th, the District would provide notices to the Chamber of Commerce and the City of Santee to vacate the site within 6 months, place ads in newspapers, and distribute bid packages to those who have expressed an interest in buying the property. There are currently 14 individuals or entities on that list. He mentioned the minimum bid amount is set at \$8.5 million. Bids are to be received no later than 4:00 pm on November 16. He explained the District would open the sealed bids and take oral bids in a public auction process at the November 17 Board of Education meeting. If a bid is accepted by the Board, Administration would bring a Purchase and Sale Agreement back to the Board at the December 15 meeting and begin the process to open a 90-day escrow period. The selected developer is required to pay a security deposit to the District in the amount of two-percent of their bid and would then have a 60-day Due Diligence Period during which they can choose to withdraw from the deal and receive their security deposit back. After that period, their deposit becomes non-refundable and escrow would be scheduled to close within 30 days. Mr. Christensen noted that the six-month date for the Chamber and the City to vacate the property is almost one month after the projected close of escrow and mentioned it is possible that the escrow period would need to be extended for up to one month. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

2.3. Authorization to Use the CUPCCAC Bidding Process to Solicit Informal Bids for Installation of Netting and Shade Cloth Covers at the Chet F. Harritt Ballfields

Mr. Christensen noted that for several months, the District and Pioneer National Little League have been dialoguing with City staff regarding funding the City can provide to install netting and shade cloth covers at the new ballfields at Chet F. Harritt. He mentioned the City has verbally committed to providing up to \$90,000 for this project but needs a bid amount in order for the City Council to allocate funding. In order to protect the District's interests, Administration has been working with the City on a three-way Memorandum of Understanding (MOU) to define funding and each party's roles and responsibilities. He explained the MOU includes provisions to ensure the District is not responsible for maintenance, upkeep, or replacement of the netting, shade cloth, and the other structures constructed previously by the District including the: snack bar, batting cage, scoreboards, and bleachers.

Mr. Christensen explained this item was originally created as an "action" item to authorize going out to bid to obtain final pricing for netting and shade cloth covers. However, in conversations with Board Member Fox, and Bill Maertz from the City, there were some other items that the League wanted to incorporate into the scope of this project including a fenced in bullpen area, a fenced enclosure for the equipment used to drag the fields, and a storage shed with a fenced enclosure. Therefore, Administration thinks it best for tonight's item to be informational only to inform the Board of the concept and obtain direction from the Board on next steps since additional work is necessary to finalize the scope and specifications for the bid.

Mr. Christensen showed a satellite image of the ballfield where the contemplated improvements would be placed. He mentioned next steps included:

1. Finalizing the scope and specifications
2. Obtaining authorization from the Board to seek informal bids through the CUPCCAC process at a subsequent meeting
3. Providing the final bid to the City to take an action item to the City Council to allocate funding
4. After the City Council acts to allocate funding, bring an item to the Board to award the bid and approve the MOU
5. Provide awarded bid notification to City to release funds
6. After funds are received, issue Notice to Proceed to vendor to complete the project

Mr. Christensen asked if there was specific direction, feedback, and/or questions on proceeding with the next steps. Member Levens-Craig inquired why the District was taking the lead on this project and not the City. He explained it is District property. Mr. Christensen mentioned being in communication with the City and League on an MOU to delineate responsibilities for each agency.

President Burns extended gratitude towards Member Fox for his work with Pioneer National Little League. Member El-Hajj inquired on the amount of District staff time this process had involved. Mr. Christensen estimated it had taken approximately 18 hours of staff time.

Member Levens-Craig asked if the bid would delineate components; just in case the bids were above the \$90,000 being allocated by the City. Mr. Christensen explained he would work with the City and League to determine the base bid items and then include additive alternates.

President Burns asked that school Administration and staff be considered in the renovation discussions. Member Fox mentioned Pioneer National League had been in constant contact with the Principal.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Levens-Craig asked that the Special Education Advisory Committee members be invited to the District Advisory Council meeting where the LCAP is being discussed.

Mr. Christensen mentioned the District was holding a preliminary conversation with the City and the Pioneer National League to establish an MOU to include language on reimbursement to the District for electricity use. He explained the Santee School Site had a separate meter and the League would pay for their own electricity costs. However, the field at Chet F. Harritt does not have a separate meter. Mr. Christensen explained the District inquired on installing a separate service meter at the site and the cost

was estimated to be \$20,000 - \$40,000. A separate meter would allow for the League to be billed directly and at a more reasonable rate from that of the District. Another option was to install a sub meter. This would require that someone read and calculate kilowatt hour usage, factor the reimbursement amount, and invoice the League. Member El-Hajj inquired on how electricity was billed for the usage of the field at Rio Seco School. Mr. Christensen mentioned there is a separate meter. Member Fox explained the league currently pays for electricity at \$15 an hour. The Board asked Administration to keep them abreast.

Mr. Christensen extended the Board an invitation to the meeting on November 9, at 10 a.m., at the San Diego County Office of Education. Mr. Christensen mentioned being the project lead, with Gina Potter, Lemon Grove School District CBO, for the Coalition looking into the school electricity rate shock issue. He mentioned that at their first meeting, Assemblymember Dr. Shirley Weber expressed interest in presenting legislation to help school districts with electricity costs – potentially placing school districts on a different rate. Mr. Christensen mentioned the November 9 meeting would a follow-up meeting with Assemblymember Weber. He mentioned the invitation had been expended to local legislators and the Public Utilities Commission.

Superintendent Pierce mentioned that at the September 29 budget workshop, the Board appropriated funds to the three middle schools with the highest enrollment. Upon conducting additional research on current middle school enrollment and projected enrollment over the next few years at our largest schools, Administration determined that Cajon Park and Rio Seco are projected to have steady middle school enrollment; Carlton Oaks has a high middle school enrollment this year, but enrollment is projected to decrease over the next few years; and Pepper drive has a lower middle school enrollment this year, but enrollment is projected to increase over the next few years. Due to this finding, Superintendent Pierce asked if the Board wanted to consider providing an additional \$15,000 towards middle school electives so that all four schools received \$60,000 each in funding. It was the Board's consensus to allocate an additional \$15,000 towards middle school electives and allow the Superintendent to act with guidance.

President Burns asked the Board to review the agenda, press release, and guest list for the Pepper Drive joint-use field dedication on October 22. He mentioned the tickets to Salute to Teachers and an invitation to a VIP reception were included in their folder. President Burns mentioned the pre-sale of Santeeopoly ended October 20 and inquired on purchasing board games for the schools. Member Ryan asked that staff be made aware of its sale. The Board agreed to purchase a board game for each of the schools.

Member Ryan made reference to the meeting with the Principals and their discussion on plans for school branding and asked that Administration be prepared to allow students to their school of choice. She also mentioned supporting the idea of students attending community college but hopes students are not discouraged on attending a four-year university. Member El-Hajj mentioned statistics show students entering a four-year university have a higher completion rate.

Member Levens-Craig mentioned presenting at a Kiwanis group. She mentioned the Kiwanis group was very complimentary of our District and our relationship with the business organizations and expressed their gratitude for allowing them to award student scholarships and allowing them to host the Junior Olympics.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Santee Teachers Association
2. Conference with Labor Negotiator (Gov't Code § 54957.6)
*Agency Negotiators: Karl Christensen, Assistant Superintendent; and
Tim Larson, Assistant Superintendent*
Employee Organization: Classified School Employees Association

3. Conference with Real Property Negotiators (Gov't Code § 54956.8)
Property:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokai Lane (known as Renzulli site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*Agency Negotiator: *Karl Christensen, Assistant Superintendent*
4. Public Employee Performance Evaluation (Gov't Section § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:45 p.m. No action was reported.

J. ADJOURNMENT

With no further business, the regular meeting of October 6, 2015 adjourned at 10:45 p.m.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

September 29, 2015
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Burns called the meeting to order at 6:05 p.m.

Members present:

- Dustin Burns, President
- Barbara Ryan, Vice President
- Elana Levens-Craig, Clerk
- Dianne El-Hajj, Member
- Ken Fox, Member

Administration present:

- Dr. Cathy A. Pierce, Superintendent
- Karl Christensen, Assistant Superintendent, Business Services
- Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
- Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
- Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no comments.

C. FALL BUDGET WORKSHOP

Superintendent Pierce mentioned Administration would be providing an overview of multi-year scenarios, middle school course ideas, and seeking Board direction. Karl Christensen, Assistant Superintendent of Business Services, mentioned he would cover the multi-year projections and provide an update on the District's status with the latest projections and assumptions; and discussing some considerations for adding expenditures to the budget. He provided a snapshot of the multi-year projections as it pertained to the Unrestricted General Fund.

Impact Factor	2014-15	2015-16	2016-17	2017-18	2018-19
Change in Unrestricted Fund Balance	(1,080,732)	688,493	(1,106,264)	(1,318,379)	(1,432,635)
Estimated Structural Surplus (Deficit)	1,786,669	556,876	(116,577)	(599,779)	(1,287,609)
Estimated Ending Reserve %	20.37%	21.32%	19.47%	16.74%	14.03%

Mr. Christensen mentioned the focus of tonight's workshop would be around the Change in the Unrestricted Fund Balance (the difference between the total income and the total outgo in the unrestricted general fund); the Estimated Structural Surplus (difference between ongoing income and ongoing expenditures); and the Estimated Ending Reserve Percentage which includes what is left in the General Fund and in Fund 17.

He noted that in 2014-15, the District ended with a deficit of \$1,080,732 in the unrestricted general fund and an Estimated Ending Reserve Percentage of a 20.27%. In 2015-16, with the items listed below included in the multi-year projections, the District had a change in Unrestricted Fund Balance of \$688,493, an Estimated Structural Surplus of \$556,876, and Estimated Ending Reserve Percentage of 21.32%. He clarified these were based on moderate assumptions and revenue growth. Mr. Christensen clarified the ending multi-year projections were based on the current year and two subsequent years. In 2017-18, the Estimated Ending Reserve Percentage is 16.74%. These are based on the assumptions that were built in at the adopted budget, in addition to some that have changed.

Items Included in Above MYP:

1. Reserve for Compensation Increase for all employees
2. STRS and PERS Increases
3. Workers Comp and State Unemployment Insurance Increases
4. Step and Column Increases

5. Inflationary increases for utilities and Prop & Liability insurance
6. Full Implementation of LCAP Actions and Services
7. Teacher Laptop Replacement Plan
8. 2 Additional Teachers for Enrollment Growth (233 total)
9. 1 Admin Intern/Demonstration Teacher for PD and HC
10. Adjustments for 2014-15 Unaudited Actuals and 2015-16 Adopted State Budget
11. RRMA reduced from 3.00% to ~2.40% for allowed transition
12. 2014-15 Retiree Savings
13. Use of Educator Effectiveness Funds over 3 years for budgeted or planned Professional Development Expenditures
14. Continued funding of Technology Reserve at \$802,000/yr to cover replenishment of teacher and student 1:1 devices and teacher laptops
15. Continued funding of Deferred Maintenance set-aside at \$535,000/yr
16. Additional staffing for growth and needs in Special Education
17. Other known expenditure revisions through August 2015

Items NOT Included in Above MYP:

1. Additional expenditures for Programs, People, Places and Protection currently under consideration
2. Additional on-going LCFF revenue from enrollment growth above 2014-15 level ~= \$480,000 to \$960,000
3. Additional certificated and classified staffing needed for providing services for growth in enrollment and special student populations
4. Additional iPads for new students
5. Additional Digital and/or Print Instructional Materials and Resources for new students
6. Additional Classroom Furniture for new students
7. Other general and specific services for new students to be determined as need arises

Mr. Christensen made reference to the revised Multi-Year Projection Scenarios based on expenditures of the considerations being subsequently presented. He mentioned Dr. Pierce would assist in presenting.

Impact Factor	2014-15	2015-16	2016-17	2017-18	2018-19
Change in Unrestricted Fund Balance	(1,080,732)	(701,507)	(1,606,264)	(1,358,379)	(1,472,635)
Estimated Structural Surplus (Deficit)	1,786,669	381,876	(291,577)	(774,779)	(1,462,609)
Estimated Ending Reserve %	20.37%	18.46%	16.04%	13.46%	10.75%

Items Included in Above MYP:

1. All items enumerated on previous page
2. PLUS: All Additional Expenditure Considerations Listed Below

Item NOT Included in Above MYP:

1. All items enumerated on previous page

He mentioned the additional on-going funding expenditures projected the four Ps (People, Places, Programs, and Protection) and included the following:

Additional Expenditure Considerations: ON-GOING FUNDING		
Category	Description	Amount
<i>People</i>	<input type="checkbox"/> See above for personnel and compensation increases already included in MYP (<i>on-going</i>)	Included
<i>Places</i>	<input type="checkbox"/> Bus Replacement Plan: \$40,000 additional (total \$175,000 per year) (<i>on-going</i>)	\$40,000

Mr. Christensen explained the Bus Replacement Plan included \$40,000 to this year's budget and an on-going annual allocation of \$175,000 for bus replacements. He explained, in the past, the District had discussed replacing a bus every year. However, the District might run into the dilemma of having a different model from the previous purchase. Mr. Christensen explained these could have different parts

making it difficult to maintain. Mr. Christensen presented the idea of financing the purchase of busses and keeping the on-going expenditure at \$175,000 per year.

President Burns inquired on the number of busses and daily routes. Mr. Christensen explained the District owned approximately 21 busses and provided approximately 16 daily routes. He mentioned the additional busses are used as standbys. President Burns asked Administration to review the previously conducted FCMAT study to see if any of the information is still pertinent and helpful. He also suggested the review of the current routes and using this information to establish the type of busses required. Mr. Christensen reminded the Board of the EPA's guidelines on diesel busses and that at one point would limit the yearly miles. Superintendent Pierce mentioned it was projected that the recommendation for the new Director of Transportation would be presented to the Board in November. She mentioned it would be best to have the new Director analyze our current routes to make sure we are operating in the most efficient way. In the Spring, the Board would be presented with an update on our current routes and provide recommendations, if any.

Mr. Christensen presented the One-Time Funding considerations and mentioned Dr. S. Pierce would assist in presenting the considerations.

Additional Expenditure Considerations: ONE-TIME FUNDING		
Category	Description	Amount
Programs	<ul style="list-style-type: none"> <input type="checkbox"/> Middle School Elective Program Development in 2015-16 and Implementation for 2016-17 through 2017-18: \$400,000 [hardware, software, and curriculum] (<i>one-time: distributed by application to all schools</i>) <input type="checkbox"/> Science Equipment and other innovative technologies for 2016-17: \$60,000 (<i>one-time: distributed by application to all schools</i>) <input type="checkbox"/> PE Equipment and Training for 2015-16 and/or 2016-17: \$130,000 (<i>one-time</i>) 	\$590,000
Places	<input type="checkbox"/> Set-aside for facility renovations: \$500,000 (<i>one-time</i>)	\$500,000
Protection	<input type="checkbox"/> Additional Technology Reserve Transfer for 2015-16: \$720,000 (<i>one-time additional deposit</i>)	\$720,000

Dr. S. Pierce explained the additional expenditure one-time funding considerations were ideas from the LCAP stakeholder meetings (DELAC, DAC, STA, etc.). She explained that in order to obtain more student input on the LCAP, the District would be holding student stakeholder meetings at the schools this year. Dr. S. Pierce clarified that although these were suggestions, it was the District's idea to set aside funding for each school so they could design an elective program. She mentioned the Middle School Course Ideas included developing collaboration, creativity, communication, and critical thinking. Course ideas included Minecraft.edu, Tinkering/Markerspace, Coding/Game Design, App Design Class, 3D Design and Printing, Robotics, and Educational Technology Course Using both iPad and Laptop.

Minecraft (Minecraft.edu) adds features that allow the teacher to assign tasks and monitor students in the environment, as well as what they create. Total Program Cost: \$45,600

Tinkering/Markerspace are creative areas in classrooms where students can gather to create, invent, and learn. Students use a combination of software, electronics, craft and hardware supplies/tools to experiment and problem-solve. Makerspaces are cross-disciplinary, with elements of art, science, and craftsmanship. Total Program Cost: \$15,410 (minimum)

Coding/Game Design offers a predesigned, online course curriculum that students access through the iPad to develop their coding skills as they complete a series of increasingly challenging programming tasks. Students may also access the course content from Internet-connected devices away from school. The program includes student monitoring tools for the teacher. Total Program Cost: \$18,000 per year, minimum, ongoing

App Design Class is a beginner's introduction to programming and app creation. Instead of learning the complex language of text-based coding, students use drag-and drop building blocks through a desktop or laptop. The simple graphical interface gives even an inexperienced novice the ability to create a basic, fully functional app within an hour or less. After creating the app, students can actually test their app on a tablet. Total Program Cost: \$45,357

3D Design and printing will allow students to design three-dimensional objects using computer-aided design software and then use 3D printers to physically construct their virtual models. Students could design products ranging from artistic works to practical solutions for real-world problems (for example, some middle school programs have students design improved ear bud holders to solve the problem of them getting tangled/broken in pockets). Through this process students gain skills in design, problem-solving, STEM skills, and teamwork. Total Program Cost: \$46,157

Robotics will assist students to construct robots using the Lego Mindstorms set and then, using a computer, program the robots to complete a series of tasks ranging from simple movement to complex, multi-step tasks. Through this program they will develop skills in computer science, mathematics, engineering, verbal and written communication, and critical thinking/problem-solving. Classes would have the option to compete in actual Lego robotics competitions where students must use the skills they have acquired to solve real-world problems. Total Program Cost: \$6240, if using existing computer hardware

Educational Technology Course Using Both iPad and Laptop will assist students to develop their skills in digital literacy, brainstorming and process writing using desktop publishing tools, multimedia project design and presentation, digital storytelling, and device troubleshooting/support through completion of this course. Students would initially use their iPads to complete these tasks but would move to laptops in the latter portion of the course to access more robust programs e.g., advanced digital storytelling and interactive book design. The design of the projects would be such that other teachers could have students complete similar products in different subject-matter areas with a minimum of training, as the students would already be familiar with the project formats and software used. Total Program Cost: \$44,277

Superintendent Pierce mentioned the Middle School Elective Program Development would be open to where the Principals could work with teachers to discuss interests and ideas. She explained this was a multi-year approach; planning would be this year and implementation over the next two years. The Board expressed their concern on including an equal allocation to Sycamore Canyon since their enrollment is lower and they are K-6. Superintendent Pierce clarified the information being presented was only considerations and it was at the Board's discretion to allocate the funding. The Board asked that the schools include parent input and that every child have equal access to the electives.

Dr. Pierce shared the allocation of Science Equipment and other innovative technologies for 2016-17 would provide the schools with seed money to assist with the implementation of NGSS science standards. She mentioned the framework and curriculum had been delayed until 2017-18. The \$60,000 allocation would be based on ADA per school.

An allocation of \$130,000 for PE Equipment and Training for implementation in 2015-16 and/or 2016-17. Upon discussion, the Board asked that a three-year timeline be established to make sure schools have enough time to implement a viable program.

Mr. Christensen mentioned setting aside \$500,000 for facility renovations. He explained it would be in addition to the deferred maintenance, routine-restricted maintenance, and capital improvement program; and could be used for other renovation needs (i.e., restrooms at Carlton Oaks for a special education class, expanding a parking lot, etc.).

Mr. Christensen explained the need for a one time deposit of \$720,000 to the Technology Reserve fund for 2015-16 for replacement of future technology.

Upon discussion the Board asked that Mr. Christensen start looking at future protection for STRS/PERS increases. The Board took the following actions:

It was moved by Member El-Hajj to allocate an additional \$40,000 in ongoing funding for a bus replacement plan.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Levens-Craig to allocate \$405,000 in one-time funding for the Middle School Elective Program Development in 2015-16 and implementation for 2016-17 through 2017-18 as follows:

- Up to \$60,000 each to Cajon Park, Pepper Drive and Rio Seco (\$180,000)
- Up to \$45,000 each to Carlton Hills, Carlton Oaks, Chet F. Harritt, Hill Creek, and PRIDE Academy (\$225,000)

The Board asked that the implementation plans be brought back to the Board for approval.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Levens-Craig to allocate \$60,000 in one-time funding for Science Equipment and Other Innovative Technologies for 2016-17.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>El-Hajj</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member El-Hajj to allocate \$130,000 in one-time funding for PE Equipment and Training to be implemented over three-years; and fully implemented by June 2018.

Motion:	<u>El-Hajj</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Levens-Craig</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Levens-Craig to set-aside \$500,000 in one-time funding for facility needs.

Motion:	<u>Levens-Craig</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Fox</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member El-Hajj to make a one-time transfer of \$705,000 to the technology reserve fund for 2015-16.

Motion:	<u>El-Hajj</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Ryan</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

It was moved by Member Fox to allocate \$15,000 for Sycamore Canyon Innovation Courses.

Motion:	<u>Fox</u>	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Second	<u>Ryan</u>	Ryan	<u>Aye</u>	Fox	<u>Aye</u>
Vote:	<u>5-0</u>	Levens-Craig	<u>Aye</u>		

D. ORGANIZATIONAL BUSINESS

President Burns asked the Board for topics of discussion for their meeting with the Principals on October 6. Upon discussion, the Board asked that the topics of discussion include:

- How the new school year is going
- iPad distribution
- Ideas for school branding
- Ideas on middle school electives

The Board asked that the topic for the Student Forum include ideas for middle school electives.

E. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Gov. Code § 54957)
2. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*
Agency Negotiator: Karl Christensen, Assistant Superintendent
5. **Public Employee Performance Evaluation** (Gov. Code § 54957)
Superintendent

The Board entered closed session at 7:50 p.m.

F. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:25 p.m. No action was reported.

G. ADJOURNMENT

With no further business to be discussed, the September 29, 2015 special meeting was adjourned at 9:25 p.m.

Elana Levens-Craig, Clerk

Cathy A. Pierce, Ed.D., Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$224, with additional substitute costs of \$105, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Board Travel Report - October 20, 2015

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Thurs-Fri, 10/22/15 10/23/15	Heather Glanz	Rio Seco	Next Generation Science Standards Rollout Symposium #2	CSUSM	\$105	\$78	Unrestricted Site Budget	This symposium will explore the philosophy, design, and initial implementation of the Next Generation Science Standards (NGSS).	
Thursday, 11/05/15	John Schweller	Pupil Services	Journey to Wholeness	SDCOE	\$0	\$63	Pupil Services	This workshop will provide information on helping girls heal from trauma and self objectification.	
Monday, 11/16/15	John Schweller	Pupil Services	2015-16 Legislative Update	SDCOE	\$0	\$83	Pupil Services	This workshop will provide an update on new laws affecting areas supported by student services	
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California									
Thursday, 11/05/15	Karl Christensen	Business Services	ACSA Leadership Summit	Sacramento	\$0	\$0	Business Services	Karl will be co-presenting a session on LCFF and LCAP.	

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of September 2015:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-439605 TO 12-446733	\$807,177.93
09 00	N/A	\$0.00
12 06	12-439660 TO 12-445664	\$182.00
13 00	12-439661 TO 12-445201	\$46,444.35
14 00	12-443036 TO 12-446734	\$70,206.01
21 09	N/A	\$0.00
21 39 / 21 08	N/A	\$0.00
25 18	12-446735 TO 12-446736	\$4,568.57
25 38	12-443037 TO 12-446737	\$36,776.25
35-00	12-443039	\$327,788.95
40-00	N/A	\$0.00
63 00	12-439676 TO 12-446741	\$9,817.52
		\$1,302,961.58

Student Body Warrants issued for the period of September 2015:

\$955.70

Payroll Warrant #'s beginning 10-480662 through 10-480707 and 10-874004 through 10-874762:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$3,154,767.43
06 00	\$788,469.25
12 06	\$16,096.13
13 00	\$102,246.78
25-18	\$0.00
63 00	\$179,257.49
\$4,240,837.08	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of September as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$5,544,754.36 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of September 2015:

AMOUNT	LOCATION
\$ 17,497.83	PEPPER DRIVE SCHOOL
\$ 1,795.52	CARLTON HILLS SCHOOL
\$ 1,090.66	SYCAMORE CANYON SCH
\$ 5,381.01	PROSPECT AVENUE SCH
\$ 6,140.00	CAJON PARK SCHOOL
\$ 11,736.51	CHET F HARRITT SCH
\$ 8,485.85	CARLTON OAKS SCHOOL
\$ 9,794.64	RIO SECO SCHOOL
\$ 3,979.74	HILL CREEK SCHOOL
\$ 3,241.42	SUPERINTENDENT DEPT
\$ 147,221.41	BUSINESS SERVICES
\$ 26,367.99	HUMAN RESOURCES
\$ 176,018.93	EDUCATIONAL SERVICES
\$ 30,903.72	SPECIAL EDUCATION
\$ 13,968.75	EDUCATIONAL SERVICES
\$ 7,670.82	PUPIL SERVICES
\$ 30,974.81	PROJECT SAFE
\$ 1,039,988.49	TECHNOLOGY SERVICES
\$ 63,109.12	MAINTENANCE
\$ 10,327.33	TRANSPORTATION
\$ 375.01	FACILITIES MODERNIZATION
\$ 14,626.56	WAREHOUSE
	Total Purchase Orders
\$ 1,630,696.12	September 2015

RECOMMENDATION:

It is recommended that the Board of Education approve purchase orders #150555 through #150800 issued September 1, 2015 through September 30, 2015.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$1,630,696.12 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2015-16

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING - SEPTEMBER 2015
NUMERICALLY**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150555	9/1/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$ 216.43	078	WAREHOUSE
150556	9/1/2015	3	KELLY PAPER	STORES SUPPLIES	\$ 1,382.40	078	WAREHOUSE
150557	9/1/2015	3	GOPHER SPORT	STORES SUPPLIES	\$ 98.76	078	WAREHOUSE
150558	9/1/2015	3	UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$ 203.80	078	WAREHOUSE
150559	9/1/2015	3	STANDARD STATIONERY	STORES SUPPLIES	\$ 125.19	078	WAREHOUSE
150560	9/1/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 696.19	078	WAREHOUSE
150561	9/2/2015	3	QUILL CORPORATION	STORES SUPPLIES	\$ 495.07	078	WAREHOUSE
150562	9/2/2015	6	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	\$ 600.00	067	SPECIAL EDUCATION
150563	9/2/2015	6	N2Y INC	SUBSCRIPTIONS	\$ 1,347.00	067	SPECIAL EDUCATION
150564	9/2/2015	12 6	CANON SOLUTIONS AMERICA, INC	COPIER CHGS-STATE PRESCHOOL	\$ 73.79	066	EDUCATIONAL SERVICES
150565	9/2/2015	3	SCHOOL OUTFITTERS	CLASSROOM FURNITURE	\$ 187.60	008	CARLTON OAKS SCHOOL
150566	9/2/2015	6	CURRICULUM ASSOCIATES INC	LICENSES	\$ 4,257.00	064	BUSINESS SERVICES
150567	9/2/2015	3	YMCA - SANTEE	ADMISSIONS	\$ 220.00	004	SYCAMORE CANYON SCH
150568	9/2/2015	3	IMAGESTUFF.COM	SUPPLIES	\$ 270.96	004	SYCAMORE CANYON SCH
150569	9/2/2015	3	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$ 616.68	007	CHET F HARRITT SCH
150570	9/2/2015	6	COMPUCLAIM	MEDI-CAL BILLING	\$ 403.82	070	PUPIL SERVICES
150571	9/2/2015	6	COASTAL SPEECH THERAPY INC	CONSULTANT SERVICES	\$ 687.50	067	SPECIAL EDUCATION
150572	9/2/2015	3	VOCABULARY SPELLING CITY	MEMBERSHIP	\$ 82.00	008	CARLTON OAKS SCHOOL
150573	9/2/2015	3	EWING IRRIGATION PRODUCTS	SUPPLIES FOR VOL. DAY - PD	\$ 336.50	075	MAINTENANCE
150574	9/2/2015	3	EWING IRRIGATION PRODUCTS	SUPPLIES FOR VOL. DAY - PD	\$ 16.98	075	MAINTENANCE
150575	9/2/2015	3	LAKESIDE EQUIPMENT SALES AND	EQUIP. RENTAL - VOL. DAY	\$ 427.50	075	MAINTENANCE
150576	9/2/2015	3	KRC ROCK INC	SUPPLIES FOR VOL. DAY - CFH	\$ 1,722.82	075	MAINTENANCE
150577	9/2/2015	3	INLAND PACIFIC RESOURCE	SUPPLIES FOR VOL DAY-ALL SITES	\$ 8,725.00	075	MAINTENANCE
150578	9/2/2015	3	LOWE'S STORE #1661	SUPPLIES FOR VOL. DAY - CO	\$ 33.40	075	MAINTENANCE
150579	9/2/2015	3	LOWE'S STORE #1661	SUPPLIES FOR VOL. DAY - CH	\$ 125.69	075	MAINTENANCE
150580	9/3/2015	3 6	PRO-ED INC.	PSYCH PROTOCOLS	\$ 967.60	067	SPECIAL EDUCATION
150581	9/3/2015	3 6	PEARSON	PSYCH PROTOCOLS	\$ 1,298.71	067	SPECIAL EDUCATION
150582	9/3/2015	63	HOME DEPOT COMMERCIAL ACCOUNT	REFRIGERATOR FOR YALE - HC	\$ 1,079.02	072	PROJECT SAFE
150583	9/3/2015	3	AASA MEMBERSHIP	MEMBERSHIP	\$ 447.00	062	SUPERINTENDENT DEPT
150584	9/3/2015	63	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	\$ 157.66	072	PROJECT SAFE
150585	9/3/2015	6	NORTHERN SPEECH SERVICES	REGISTRATION FEES	\$ 396.00	067	SPECIAL EDUCATION
150586	9/3/2015	3	KALA BRAND MUSIC CO	MUSICAL INSTRUMENTS	\$ 963.40	008	CARLTON OAKS SCHOOL
150587	9/3/2015	3	VIRCO MANUFACTURING CORP	FOLDING CHAIR HOLDER	\$ 470.56	010	HILL CREEK SCHOOL
150588	9/3/2015	3	EWING IRRIGATION PRODUCTS	SUPPLIES FOR VOL. DAY - PD	\$ 202.59	075	MAINTENANCE
150589	9/4/2015	3	SUPERINTENDENT OF SCHOOLS	VOLUNTEER PROGRAM - CO	\$ 125.00	008	CARLTON OAKS SCHOOL
150590	9/4/2015	3	STEM MAGAZINE INC.	ANNUAL SUBSCRIPTIONS	\$ 240.00	007	CHET F HARRITT SCH
150591	9/4/2015	3	AMAZON.COM	CLASSROOM MATERIALS	\$ 93.10	007	CHET F HARRITT SCH
150592	9/4/2015	3	LEARNING A-Z	SOFTWARE LICENSES	\$ 133.29	009	RIO SECO SCHOOL
150593	9/4/2015	3 6	CURRICULUM ASSOCIATES INC	PROTOCOLS	\$ 422.15	067	SPECIAL EDUCATION
150594	9/4/2015	6	COMPUCLAIM	MEDI-CAL BILLING	\$ 6,500.00	070	PUPIL SERVICES

PURCHASE ORDER LISTING - SEPTEMBER 2015
 NUMERICALLY

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150595	9/4/2015	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$ 166.41	078	WAREHOUSE
150596	9/4/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 611.71	078	WAREHOUSE
150597	9/4/2015	3	MICHAEL BAKER INTERNAT'L INC	CONSULTANT SERVICES	\$ 18,794.00	064	BUSINESS SERVICES
150598	9/4/2015	3	KISS INSTITUTE FOR PRACTICAL	SUPPLIES FOR ROBOTICS PROG.	\$ 400.00	006	CAJON PARK SCHOOL
150599	9/4/2015	3	EDUCATIONAL DATA SYSTEMS INC	TESTING MATERIALS	\$ 530.00	064	BUSINESS SERVICES
150600	9/4/2015	3	HEINEMANN	ASSESSMENT MATERIALS	\$ 601.80	064	BUSINESS SERVICES
150601	9/4/2015	3	ROCHESTER 100 INC	SUPPLIES	\$ 54.25	005	PROSPECT AVENUE SCH
150602	9/4/2015	6	EAI EDUCATION	CLASSROOM MATERIALS	\$ 254.28	007	CHET F HARRITT SCH
150603	9/8/2015	3	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 469.64	003	CARLTON HILLS SCHOOL
150604	9/8/2015	3	SOS SURVIVAL PRODUCTS	EMERGENCY LOCK-DOWN KITS	\$ 614.00	064	BUSINESS SERVICES
150605	9/8/2015	3	APPLE COMPUTER INC	DIGITAL LEARNING SUPPLIES	\$ 2,052.00	073	TECHNOLOGY SERVICES
150606	9/8/2015	3	APPLE COMPUTER INC	IPAD AIR	\$ 4,069.20	073	TECHNOLOGY SERVICES
150607	9/8/2015	3	FINELINE GRAFIX	STUDENT AWARDS	\$ 702.00	010	HILL CREEK SCHOOL
150608	9/8/2015	6	GREAT MINDS-ORDER MANAGEMENT	LICENSES/SUBSCRIPTIONS	\$ 190.00	005	PROSPECT AVENUE SCH
150609	9/8/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 322.92	005	PROSPECT AVENUE SCH
150610	9/8/2015	3	6 AMAZON.COM	SUPPLIES	\$ 92.21	007	CHET F HARRITT SCH
150611	9/8/2015	3	PARTY TIME TACOS	OPEN HOUSE EVENT	\$ 850.00	002	PEPPER DRIVE SCHOOL
150612	9/8/2015	3	JOSTENS	YEARBOOKS 2014/15	\$ 4,039.28	002	PEPPER DRIVE SCHOOL
150613	9/8/2015	3	SCHOOL SPECIALTY, INC	SUPPLIES	\$ 34.10	003	CARLTON HILLS SCHOOL
150614	9/9/2015	6	KIRK PAVING, INC	ASPHALT REPAIRS - PD KINDER	\$ 8,845.00	075	MAINTENANCE
150615	9/9/2015	6	KIRK PAVING, INC	CATCH BASIN AT PD TURF FIELD	\$ 6,950.00	075	MAINTENANCE
150616	9/9/2015	6	COUNTYWIDE MECHANICAL	2 NEW BARD UNITS AT CP	\$ 9,995.00	075	MAINTENANCE
150617	9/9/2015	3	STANDARD STATIONERY	STORES SUPPLIES	\$ 71.54	078	WAREHOUSE
150618	9/9/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$ 419.90	078	WAREHOUSE
150619	9/9/2015	3	QUILL CORPORATION	STORES SUPPLIES	\$ 163.08	078	WAREHOUSE
150620	9/9/2015	3	MAINTEX INC	STORES SUPPLIES	\$ 136.86	078	WAREHOUSE
150621	9/9/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 930.68	078	WAREHOUSE
150622	9/10/2015	3	UNITY SCHOOL BUS PARTS	BUS REPAIRS & MAINTENANCE	\$ 102.49	076	TRANSPORTATION
150623	9/10/2015	3	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$ 400.69	076	TRANSPORTATION
150624	9/10/2015	3	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$ 1,375.49	076	TRANSPORTATION
150625	9/10/2015	3	BOB STALL CHEVROLET	BUS REPAIRS & MAINTENANCE	\$ 87.36	076	TRANSPORTATION
150626	9/10/2015	3	ASBURY ENVIRONMENTAL SERVICES	HAZARDOUS WAST PICK-UP	\$ 35.00	076	TRANSPORTATION
150627	9/10/2015	3	LEARNING A-Z	SOFTWARE SUBSCRIPTION RENEWAL	\$ 3,980.20	006	CAJON PARK SCHOOL
150628	9/10/2015	3	OFFICEMAX CONTRACT INC	SUPPLIES	\$ 1,599.15	064	BUSINESS SERVICES
150629	9/10/2015	63	OFFICE DEPOT INC	SUPPLIES FOR PROJ. SAFE	\$ 91.50	064	BUSINESS SERVICES
150630	9/10/2015	3	KIMBALL MIDWEST	SHOP SUPPLIES	\$ 287.50	076	TRANSPORTATION
150631	9/10/2015	3	AL'S SPORT SHOP	PE EQUIPMENT	\$ 1,380.42	009	RIO SECO SCHOOL
150632	9/11/2015	3	6 OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	\$ 7,470.11	064	BUSINESS SERVICES
150633	9/11/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 768.27	078	WAREHOUSE
150634	9/11/2015	3	PITSCO, INC.	ROBOTIC SUPPLIES	\$ 1,759.80	006	CAJON PARK SCHOOL

PURCHASE ORDER LISTING - SEPTEMBER 2015
 NUMERICALLY

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150635	9/11/2015	3	ROBO 3D INC	3-D PRINTER	\$ 994.59	007	CHET F HARRITT SCH
150636	9/11/2015	6	ROSETTA STONE LTD	CLASSROOM MATERIALS	\$ 10,430.00	068	EDUCATIONAL PROJECTS
150637	9/11/2015	6	LEARNING A-Z	LICENSES	\$ 83.29	003	CARLTON HILLS SCHOOL
150638	9/11/2015	6	HANDWRITING WITHOUT TEARS	CLASSROOM MATERIALS	\$ 1,949.98	002	PEPPER DRIVE SCHOOL
150639	9/11/2015	6	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 2,877.90	002	PEPPER DRIVE SCHOOL
150640	9/11/2015	6	AWARDS PUBLISHING LTD.	SUBSCRIPTIONS	\$ 1,145.00	005	PROSPECT AVENUE SCH
150641	9/11/2015	3	EWING IRRIGATION PRODUCTS	BEAUTIFICATION/VOLUNTEER DAY	\$ 619.76	075	MAINTENANCE
150642	9/11/2015	3	EWING IRRIGATION PRODUCTS	BEAUTIFICATION/VOLUNTEER DAY	\$ 1,873.17	075	MAINTENANCE
150643	9/11/2015	3	EWING IRRIGATION PRODUCTS	BEAUTIFICATION/VOLUNTEER DAY	\$ 378.41	075	MAINTENANCE
150644	9/11/2015	3	DUNN EDWARDS CORPORATION	PD CLASSROOMS REMODEL SUPPLIES	\$ 215.27	075	MAINTENANCE
150645	9/11/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES - PD REMODEL RM 21	\$ 93.17	075	MAINTENANCE
150646	9/11/2015	3	AMERICAN FENCE COMPANY	BEAUTIFICATION/VOLUNTEER DAY	\$ 1,950.00	075	MAINTENANCE
150647	9/11/2015	6	AMAZON.COM	CLASSROOM SUPPLIES	\$ 270.53	005	PROSPECT AVENUE SCH
150648	9/11/2015	3	6 AMAZON.COM	SUPPLIES	\$ 332.52	003	CARLTON HILLS SCHOOL
150649	9/14/2015	3	ESGI	15/16 ANNUAL LICENSES	\$ 4,000.00	066	EDUCATIONAL SERVICES
150650	9/14/2015	3	SCHOOL HEALTH CORPORATION	AED SUPPLIES	\$ 315.31	065	HUMAN RESOURCES
150651	9/14/2015	3	6 PRO-ED INC.	PROTOCOLS 15/16	\$ 2,500.00	067	SPECIAL EDUCATION
150652	9/14/2015	3	6 PEARSON	PROTOCOLS 15/16	\$ 10,000.00	067	SPECIAL EDUCATION
150653	9/14/2015	6	HANDWRITING WITHOUT TEARS	CLASSROOM MATERIALS	\$ 2,791.80	067	SPECIAL EDUCATION
150654	9/14/2015	3	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$ 1,375.49	076	TRANSPORTATION
150655	9/14/2015	3	BETTY'S UPHOLSTERY	BUS REPAIRS & MAINTENANCE	\$ 1,120.00	076	TRANSPORTATION
150656	9/14/2015	3	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$ 159.65	076	TRANSPORTATION
150657	9/14/2015	3	CLASSICS FOR KIDS	ADMISSIONS	\$ 768.00	002	PEPPER DRIVE SCHOOL
150658	9/14/2015	3	AMAZON.COM	SUPPLIES	\$ 164.25	002	PEPPER DRIVE SCHOOL
150659	9/14/2015	3	W W GRAINGER INC	SUPPLIES	\$ 717.20	002	PEPPER DRIVE SCHOOL
150660	9/15/2015	3	LH CONNECTED	SUBSCRIPTIONS	\$ 565.00	007	CHET F HARRITT SCH
150661	9/15/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 3,510.50	007	CHET F HARRITT SCH
150662	9/15/2015	6	STUDIES WEEKLY	SUBSCRIPTIONS	\$ 746.13	002	PEPPER DRIVE SCHOOL
150663	9/15/2015	6	AMPLIFY EDUCATION INC	CLASSROOM MATERIALS	\$ 1,232.79	066	EDUCATIONAL SERVICES
150664	9/15/2015	3	EWING IRRIGATION PRODUCTS	VOLUNTEER DAY - PD	\$ 79.22	075	MAINTENANCE
150665	9/15/2015	3	LOWE'S STORE #1661	VOLUNTEER DAY - RS	\$ 92.92	075	MAINTENANCE
150666	9/15/2015	25	18 HOME DEPOT COMMERCIAL ACCOUNT	DRINKING FOUNTAIN - PD LRC/ADM	\$ 103.57	075	MAINTENANCE
150667	9/15/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	PD CLASSROOMS REMODEL	\$ 549.18	075	MAINTENANCE
150668	9/15/2015	3	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES-PD CLASSROOMS REMODEL	\$ 55.39	075	MAINTENANCE
150669	9/15/2015	3	VALLEY INDUSTRIAL SPECIALTIES	SUPPLIES - PD CR REMODEL	\$ 629.48	075	MAINTENANCE
150670	9/15/2015	3	6 CALIFORNIA READING ASSOCIATION	REGISTRATION FEES	\$ 1,710.00	069	EDUCATIONAL SERVICES
150671	9/15/2015	6	N2Y INC	SUBSCRIPTION	\$ 521.11	067	SPECIAL EDUCATION
150672	9/16/2015	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERY	\$ 50.62	064	BUSINESS SERVICES
150673	9/16/2015	3	MT SECURITY & INVESTIGATIONS	DISTRICT SECURITY SERVICES	\$ 47,920.00	064	BUSINESS SERVICES
150674	9/16/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 105.00	070	PUPIL SERVICES

**PURCHASE ORDER LISTING - SEPTEMBER 2015
NUMERICALLY**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150675	9/16/2015	3	CASCWA - SOUTHERN SECTION	REGISTRATION FEES	\$ 80.00	070	PUPIL SERVICES
150676	9/17/2015	3	AMAZON.COM	SUPPLIES	\$ 344.97	003	CARLTON HILLS SCHOOL
150677	9/17/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 442.50	003	CARLTON HILLS SCHOOL
150678	9/17/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 70.00	066	EDUCATIONAL SERVICES
150679	9/17/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 185.00	064	BUSINESS SERVICES
150680	9/17/2015	3	ORGANIZED SPORTSWEAR, LLC	PE CLOTHES	\$ 1,137.24	005	PROSPECT AVENUE SCH
150681	9/17/2015	6	LEARNING A-Z	LICENSES	\$ 599.70	004	SYCAMORE CANYON SCH
150682	9/17/2015	6	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTIONS	\$ 418.18	007	CHET F HARRITT SCH
150683	9/17/2015	6	CURRICULUM ASSOCIATES INC	CLASSROOM MATERIALS	\$ 690.00	068	EDUCATIONAL PROJECTS
150684	9/17/2015	3 6	DATA BLOCKS	SOFTWARE LICENSES	\$ 540.00	068	EDUCATIONAL PROJECTS
150685	9/17/2015	3	ORGANIZED SPORTSWEAR, LLC	PE CLOTHES	\$ 1,471.77	002	PEPPER DRIVE SCHOOL
150686	9/17/2015	3	DISCOVERY BENEFITS	COBRA ADMIN FEES	\$ 10,800.00	065	HUMAN RESOURCES
150687	9/17/2015	3	CSEBA	COBRA PAYMENTS	\$ 6,715.32	065	HUMAN RESOURCES
150688	9/17/2015	3	CSEBA	COBRA PAYMENTS	\$ 559.61	065	HUMAN RESOURCES
150689	9/17/2015	3	CSEBA	COBRA PAYMENTS	\$ 6,715.32	065	HUMAN RESOURCES
150690	9/17/2015	3	CSEBA	COBRA PAYMENTS	\$ 559.61	065	HUMAN RESOURCES
150691	9/18/2015	3	TWO WAY DIRECT	2-WAY RADIOS	\$ 730.08	008	CARLTON OAKS SCHOOL
150692	9/18/2015	63	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR YALE PRESCHOOL	\$ 1,136.41	072	PROJECT SAFE
150693	9/18/2015	6	LEARNING A-Z	SUBSCRIPTIONS/LICENSES	\$ 1,104.35	010	HILL CREEK SCHOOL
150694	9/18/2015	6	24-HOUR ELEVATOR, INC.	PASSENGER ELEVATOR REPAIRS-PD	\$ 240.00	075	MAINTENANCE
150695	9/18/2015	6	NATIONAL GEOGRAPHIC LEARNING	SUBSCRIPTIONS	\$ 643.50	007	CHET F HARRITT SCH
150696	9/18/2015	6	CPM EDUCATIONAL PROGRAM	CLASSROOM MATERIALS	\$ 340.26	009	RIO SECO SCHOOL
150697	9/18/2015	3	SCRIPPS NATIONAL SPELLING BEE	SPELLING BE FEES	\$ 143.50	010	HILL CREEK SCHOOL
150698	9/23/2015	3	APPLE INC	IPADS	\$ 867,586.90	073	TECHNOLOGY SERVICES
150699	9/23/2015	3	SOUTH COAST COPY SYSTEMS	NEW COPIER AT HILL CREEK	\$ 5,427.00	064	BUSINESS SERVICES
150700	9/23/2015	6	APPLE COMPUTER INC	iPAD MINIs	\$ 848.16	067	SPECIAL EDUCATION
150701	9/23/2015	6	APPLE COMPUTER INC	MACBOOK AIR	\$ 1,090.56	067	SPECIAL EDUCATION
150702	9/23/2015	3	DATEL SYSTEMS	KEYBOARDS	\$ 48,016.80	073	TECHNOLOGY SERVICES
150703	9/23/2015	3	UZIBULL	iPAD CASES	\$ 71,636.40	073	TECHNOLOGY SERVICES
150704	9/23/2015	3	TECH ARMOR	CABLES FOR IPADS	\$ 22,356.00	073	TECHNOLOGY SERVICES
150705	9/23/2015	3	LIGHTSPEED SYSTEMS, INC	LICENSES FOR IPADS	\$ 24,120.00	073	TECHNOLOGY SERVICES
150706	9/23/2015	3	VIRCO MANUFACTURING CORP	ADJUSTABLE FURNITURE LEGS	\$ 34.56	005	PROSPECT AVENUE SCH
150707	9/23/2015	3	DELL MARKETING L.P.	TONER	\$ 492.44	010	HILL CREEK SCHOOL
150708	9/23/2015	3	DELL MARKETING L.P.	TONER	\$ 246.22	010	HILL CREEK SCHOOL
150709	9/23/2015	3	DELL MARKETING L.P.	PRINTER	\$ 711.33	009	RIO SECO SCHOOL
150710	9/23/2015	6	DELL MARKETING L.P.	PRINTER	\$ 237.11	009	RIO SECO SCHOOL
150711	9/23/2015	3	DELL MARKETING L.P.	PRINTER	\$ 711.33	008	CARLTON OAKS SCHOOL
150712	9/24/2015	3	ACHIEVE3000, INC	2ND ANNUAL SOFTWARE LICENSES	\$ 165,542.35	066	EDUCATIONAL SERVICES
150713	9/24/2015	63	AMERICAN EXPRESS	SUPPLIES FOR PROJ. SAFE	\$ 2,098.40	072	PROJECT SAFE
150714	9/24/2015	3	WASTE MANAGEMENT OF EL CAJON -	ROLL OFF - PA	\$ 1,235.40	075	MAINTENANCE

**PURCHASE ORDER LISTING - SEPTEMBER 2015
NUMERICALLY**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150715	9/24/2015	3	WASTE MANAGEMENT OF EL CAJON -	ROLL OFF -SC	\$ 300.01	075	MAINTENANCE
150716	9/24/2015	25 18	WASTE MANAGEMENT OF EL CAJON -	ROLL OFF - PD	\$ 1,057.49	075	MAINTENANCE
150717	9/24/2015	6	WASTE MANAGEMENT OF EL CAJON -	ROLL OFF - CP	\$ 237.40	075	MAINTENANCE
150718	9/24/2015	3	WASTE MANAGEMENT OF EL CAJON -	ROLL OFF - CH	\$ 191.40	075	MAINTENANCE
150719	9/24/2015	3	WASTE MANAGEMENT OF EL CAJON -	ROLL OFF - RS	\$ 271.45	075	MAINTENANCE
150720	9/24/2015	6	AMERICAN EXPRESS	SUPPLIES FOR ASE5	\$ 89.70	072	PROJECT SAFE
150721	9/25/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 75.00	007	CHET F HARRITT SCH
150722	9/25/2015	63	CONCEPTS SCHOOL & OFFICE	CABINERY - PD & RS - PROJ. SF	\$ 24,874.43	072	PROJECT SAFE
150723	9/25/2015	3	OFFICE DEPOT INC	NEW CHAIR - TRANSPORTATION	\$ 537.59	064	BUSINESS SERVICES
150724	9/25/2015	3	STUDIES WEEKLY	SUBSCRIPTIONS	\$ 261.80	010	HILL CREEK SCHOOL
150725	9/25/2015	6	HAYTASINGH, DR. RIENZI	ASSESSMENT SERVICES	\$ 2,500.00	067	SPECIAL EDUCATION
150726	9/25/2015	3	SEHI COMPUTER PRODUCTS INC	PRINTER	\$ 702.82	065	HUMAN RESOURCES
150727	9/25/2015	6	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA	\$ 459.00	005	PROSPECT AVENUE SCH
150728	9/25/2015	3	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERA	\$ 459.00	008	CARLTON OAKS SCHOOL
150729	9/25/2015	3	SEHI COMPUTER PRODUCTS INC	PROJECTOR	\$ 616.68	008	CARLTON OAKS SCHOOL
150730	9/25/2015	3	SEHI COMPUTER PRODUCTS INC	LAP TOP & DOCKING STATION	\$ 3,477.96	008	CARLTON OAKS SCHOOL
150731	9/25/2015	6	SEHI COMPUTER PRODUCTS INC	PROJECTORS	\$ 1,233.36	009	RIO SECO SCHOOL
150732	9/25/2015	6	SEHI COMPUTER PRODUCTS INC	LAPTOP	\$ 1,600.08	067	SPECIAL EDUCATION
150733	9/25/2015	6	CDW GOVERNMENT INC	iPAD MINI's	\$ 61.37	067	SPECIAL EDUCATION
150734	9/25/2015	3	INSIGHT INVESTMENTS	LCD MONITOR	\$ 307.80	008	CARLTON OAKS SCHOOL
150735	9/25/2015	3	SANTEE CHAMBER OF COMMERCE	ADVERTISEMENT	\$ 2,500.00	062	SUPERINTENDENT DEPT
150736	9/25/2015	3	HOUGHTON MIFFLIN HARCOURT	MATERIALS	\$ 598.75	069	EDUCATIONAL SERVICES
150737	9/28/2015	63	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	\$ 166.41	072	PROJECT SAFE
150738	9/28/2015	3	AMAZON.COM	OFFICE SUPPLIES	\$ 40.22	002	PEPPER DRIVE SCHOOL
150739	9/28/2015	3	MAINTEX INC	PARTS & REPAIRS	\$ 330.44	075	MAINTENANCE
150740	9/28/2015	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 119.69	075	MAINTENANCE
150741	9/28/2015	3	DEMSEY FILLIGER & ASSO LLC	ACTUARIAL STUDY-GASB 45	\$ 4,500.00	064	BUSINESS SERVICES
150742	9/28/2015	63	YMCA - SANTEE	ADMISSIONS	\$ 1,050.00	072	PROJECT SAFE
150743	9/28/2015	3	T-SHIRT MART	T-SHIRTS	\$ 406.87	005	PROSPECT AVENUE SCH
150744	9/28/2015	3	UPSTART	LIBRARIAN SUPPLIES	\$ 377.55	009	RIO SECO SCHOOL
150745	9/28/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 408.87	010	HILL CREEK SCHOOL
150746	9/28/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 885.00	007	CHET F HARRITT SCH
150747	9/28/2015	6	LEARNING A-Z	LICENSE/SUBSCRIPTION	\$ 1,473.41	007	CHET F HARRITT SCH
150748	9/28/2015	3	BARCODES LLC	SCANNER	\$ 194.40	007	CHET F HARRITT SCH
150749	9/28/2015	3	CULVER-NEWLIN, INC.	CLASSROOM DESKS	\$ 1,758.93	002	PEPPER DRIVE SCHOOL
150750	9/28/2015	13	OFFICE DEPOT INC	CHAIR REPAIRS	\$ 40.89	064	BUSINESS SERVICES
150751	9/28/2015	3	IDENT-A-KID SERVICES OF AM	OFFICE SUPPLIES	\$ 88.50	003	CARLTON HILLS SCHOOL
150752	9/28/2015	3	FINELINE GRAFIX	SCHOOL DECALS	\$ 324.00	005	PROSPECT AVENUE SCH
150753	9/28/2015	3	AL'S SPORT SHOP	SUPPLIES	\$ 294.42	062	SUPERINTENDENT DEPT
150754	9/28/2015	3	AMAZON.COM	SCIENCE MATERIALS	\$ 103.62	007	CHET F HARRITT SCH

**PURCHASE ORDER LISTING - SEPTEMBER 2015
NUMERICALLY**

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150755	9/28/2015	3	THE TREE HOUSE INC	SUPPLIES	\$ 771.12	005	PROSPECT AVENUE SCH
150756	9/28/2015	3	VIRCO MANUFACTURING CORP	STUDENT CHAIRS	\$ 676.73	007	CHET F HARRITT SCH
150757	9/28/2015	6	SMART & FINAL	SUPPLIES FOR ASES	\$ 150.00	072	PROJECT SAFE
150758	9/28/2015	3	PADRE JANITORIAL SUPPLY	STORES SUPPLIES	\$ 163.30	078	WAREHOUSE
150759	9/28/2015	3	MAINTEX INC	STORES SUPPLIES	\$ 1,447.98	078	WAREHOUSE
150760	9/28/2015	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$ 1,208.91	078	WAREHOUSE
150761	9/28/2015	3	CALIFORNIA READING ASSOCIATION	REGISTRATION FEES	\$ 450.00	008	CARLTON OAKS SCHOOL
150762	9/28/2015	3	MAINTEX INC	PARTS/REPAIRS FOR EQUIP.	\$ 178.10	075	MAINTENANCE
150763	9/28/2015	6	APPLE COMPUTER INC	MACBOOK AIR'S	\$ 3,271.68	067	SPECIAL EDUCATION
150764	9/28/2015	3	DELL MARKETING L.P.	PRINTER	\$ 362.86	002	PEPPER DRIVE SCHOOL
150765	9/28/2015	3	WELLER, BOB	PIANO TUNING	\$ 250.00	008	CARLTON OAKS SCHOOL
150766	9/28/2015	3	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - RIO SECO	\$ 5,381.32	009	RIO SECO SCHOOL
150767	9/28/2015	6	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$ 500.39	076	TRANSPORTATION
150768	9/28/2015	3 6	NORTHERN TOOL & EQUIPMENT	SHOP SUPPLIES	\$ 209.66	076	TRANSPORTATION
150769	9/28/2015	6	ROMAN'S TRUCK	BUS REPAIRS & MAINTENANCE	\$ 3,938.00	076	TRANSPORTATION
150770	9/28/2015	3	AUTO ZONE	SHOP SUPPLIES	\$ 13.47	076	TRANSPORTATION
150771	9/28/2015	3	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$ 722.14	076	TRANSPORTATION
150772	9/28/2015	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$ 2,664.36	078	WAREHOUSE
150773	9/29/2015	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 150.00	010	HILL CREEK SCHOOL
150774	9/29/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 135.00	070	PUPIL SERVICES
150775	9/29/2015	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 150.00	070	PUPIL SERVICES
150776	9/29/2015	6	PESI REHAB	REGISTRATION FEES	\$ 297.00	070	PUPIL SERVICES
150777	9/29/2015	25 18	GB'S FENCE COMPANY	FENCING AT PEPPER DRIVE	\$ 4,465.00	075	MAINTENANCE
150778	9/29/2015	3	GIMM, ANNE	REPLACE PAYROLL WARRANT	\$ 1,447.35	064	BUSINESS SERVICES
150779	9/29/2015	14	ESCONDIDO REPROGRAPHICS	DSA PLANS - PRINTING SVCS	\$ 375.01	077	FACILITIES MODERNIZATION
150780	9/29/2015	14	CONCEPTS SCHOOL & OFFICE	OFFICE STATIONS AT DIST. OFF.	\$ 52,334.79	064	BUSINESS SERVICES
150781	9/29/2015	63	ISQUAD REPAIR	IPHONE REPAIRS	\$ 172.78	072	PROJECT SAFE
150782	9/29/2015	3	ISQUAD REPAIR	IPAD REPAIRS	\$ 151.19	073	TECHNOLOGY SERVICES
150783	9/29/2015	3	AMAZON.COM	SUPPLIES FOR CFH	\$ 263.11	007	CHET F HARRITT SCH
150784	9/29/2015	3	GROSSMONT-CUYAMACA	PERFORMANCE MATERIALS	\$ 125.00	008	CARLTON OAKS SCHOOL
150785	9/29/2015	3	INSIGHT INVESTMENTS	MONITOR	\$ 109.28	064	BUSINESS SERVICES
150786	9/29/2015	3	KELLY PAPER	STORES SUPPLIES	\$ 1,226.88	078	WAREHOUSE
150787	9/30/2015	3	DELL MARKETING L.P.	PRINTER	\$ 711.33	064	BUSINESS SERVICES
150788	9/30/2015	6	AMAZON.COM	READING BOOKS & SUPPLIES	\$ 1,751.31	002	PEPPER DRIVE SCHOOL
150789	9/30/2015	6	AMAZON.COM	P.E. SUPPLIES	\$ 81.92	005	PROSPECT AVENUE SCH
150790	9/30/2015	3	ORGANIZED SPORTSWEAR, LLC	PE CLOTHES	\$ 183.60	005	PROSPECT AVENUE SCH
150791	9/30/2015	3	OFFICE DEPOT INC	STORES SUPPLIES	\$ 709.56	078	WAREHOUSE
150792	9/30/2015	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 719.28	078	WAREHOUSE
150793	9/30/2015	3	MASON'S SAW & LAWNMOWER	GROUND'S EQUIP. REPAIRS	\$ 1,126.86	075	MAINTENANCE
150794	9/30/2015	6	MASON'S SAW & LAWNMOWER	EQUIPMENT	\$ 1,877.02	075	MAINTENANCE

PURCHASE ORDER LISTING - SEPTEMBER 2015
 NUMERICALLY

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
150795	9/30/2015	3	MASON'S SAW & LAWNMOWER	REPAIRS ON EQUIPMENT	\$ 2,876.90	075	MAINTENANCE
150796	9/30/2015	3	MASON'S SAW & LAWNMOWER	GROUNDS EQUIP. REPAIRS	\$ 490.12	075	MAINTENANCE
150797	9/30/2015	6	HEINEMANN	CLASSROOM MATERIALS	\$ 637.20	007	CHET F HARRITT SCH
150798	9/30/2015	3	TYPING AGENT LLC	SOFTWARE LICENSES	\$ 5,100.00	066	EDUCATIONAL SERVICES
150799	9/30/2015	3	GB'S FENCE COMPANY	VOLUNTEER DAY PROJECTS	\$ 3,990.00	075	MAINTENANCE
150800	9/30/2015	3	ABABA BOLT	VOLUNTEER DAY SUPPLIES	\$ 101.82	075	MAINTENANCE
					\$ 1,630,696.12		

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF SEPTEMBER 2015**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
150087	7/1/2015	03/06	FIRE ETC.	074	FIRE EXTINGUISHER SERVICES	\$7,500.00
					INCREASED ANNUAL AMOUNT	\$2,500.00
					NEW TOTAL	\$10,000.00

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$120.00	Cedar Cox	Rio Seco School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$1,500.00	Anonymous	Hill Creek YALE Preschool
Funds to Support Educational Field Trips	\$246.21	Kroger	Carlton Hills
Funds to Support Educational Field Trips	\$702.82	PFS Management Co., Inc.	Carlton Hills
TOTAL DONATIONS RECEIVED	\$2,569.03		

RECOMMENDATION:

Administration recommends acceptance of the donation listed above for the District and authorization granted to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donation above is valued at \$2,569.03

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

**Consultant / General Service Provider Report
October 20, 2015**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Edudance Classrooms in Motion	General Service Provider	Ballroom Dance Classes	9/29/15 to 12/18/15	\$3,420.00	Donations	Independent Contractor
LightSail Inc.	General Service Provider	Professional Development - Supporting ELA Instruction	10/1/15 to 6/20/15	\$28,000.00	Title 1	Independent Contractor

BACKGROUND:

On September 15, 2015, the Board authorized Administration to seek informal bids through the CUPCCAC process for Locker Building Removal/Demolition at Sycamore Canyon School Site. Bids were posted and CUPCCAC contractors were notified on Wednesday, September 16, 2015. The mandatory job walk was held on Wednesday, September 23, 2015, with ten potential bidders present. Two bidders submitted bids.

The bid opening was held on Thursday, October 1, 2015, and the results are as follows:

Contractor	Bid Amount
Whillock Contracting	\$51,930.00
Anton's Service Inc.	\$60,344.00

RECOMMENDATION:

Award Bid for Locker Building Removal/Demolition at Sycamore Canyon School to Whillock Contracting.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$51,930 from the General Fund

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

BACKGROUND:

The energy audit conducted for preparation of the District's Prop 39 Expenditure Plan included recommendations to replace 33 watt fluorescent bulbs with 28 watt throughout the District. District staff has re-lamped Pepper Drive School and one wing of Cajon Park. In addition, as bulbs burn out, they are being replaced with the new 28 watt bulbs. Nonetheless, the District still has a significant amount of the older 33 watt bulbs that need replacing in order to save on electricity costs.

The California Conservation Corps (CCC) is a State agency formed to provide opportunities for young people to learn trades in the energy and environment fields. CCC is partially funded with Prop 39 dollars and recently completed re-lamping at Del Mar School District campuses. They were recommended by Del Mar and are approved to provide free labor and a crew of 10. This includes a crew leader with expertise in the field to coordinate and oversee the work. This is a labor savings of \$76,957. By using the CCC free labor the energy savings payback is only three (3) months. Once an agreement is signed, the District can schedule the crew and request the work for Summer 2016 so that the work can be done during the day.

The District will need to provide direction and new 28 watt bulbs and will also need to dispose of the old bulbs.

RECOMMENDATION:

Approve Agreement with California Conservation Corps for Re-Lamping District Facilities. .

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Approximately \$36,000 from Routine Restricted Maintenance Account funds for new bulbs

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.



Energy Corps Crew Cost Estimate

Project Title: Santee SD Retrofit

Date: 9/28/2015

Dear SANTEE USD,

The California Conservation Corps (CCC) is pleased to present you with this cost estimate for services. Attached you will find all necessary cost, performance and commodity information that supports our quote. The level and types of services requested, including any potential turn-key purchasing we may do in support of achieving project outcomes, may require the CCC to request additional budget authority. In these cases, the authority must be approved and allocated prior to the anticipated commencement of any project. Once signed and dated, the CCC will submit this cost estimate to support its request for such additional budget authority.

The CCC, as a California State department, is a not for profit government entity. The CCC only charges on a fee-for-service basis to cover any funding gaps or unbudgeted expenses as a result of a requirement of a proposed project. Invoicing on an hourly based contract will be billed out on actual expenses not to exceed the total contract amount (i.e., if the CCC estimates two hours to perform a task and it is completed in one hour, you will only be billed one hour). Performance contracts will be billed out per the payment terms in whole for services rendered.

It is important to note that this is an estimate of expenses.

Sponsor Organization: Director of Maintenance, Operations & Facilities
Address: 9625 Cuyamaca Street
City: Santee
Zipcode: 92071

Sponsor Representative: Christina Becker
Contact number: 619-258-2323
Email: christina.becker@santeesd.net

By signing and dating, you are signifying your agreement to the offer and price for services listed herein and agree in good faith to contract for these services with the California Conservation Corps subject to any changes and/or additional terms and conditions agreed to by the parties.

Signature: _____

Date: _____



Energy Corps Crew Cost Estimate

Project Title: Santee SD Retrofit
Project #: B16-9928
Date: 9/28/2015
Project Type (Hour/Perf): Hourly

REIMBURSEMENT RATE	\$18.77				
	X				
CREW SIZE CM's	10	=	\$	187.70	
	X			↓	
# WORK DAYS M-F	41	=	\$	7,695.70	
	X			↓	
SHIFT HOURS / DAY	10	=	\$	76,957.00	
				↓	
# WEEKEND DAYS		=	\$	-	
				↓	
TRAVEL Y- N ?	N				0
LODGING/PER DIEM OPTION	Hotel				0
OTHER/SPECIAL	-\$76,957.00		\$	(76,957.00)	
				↓	
	SUBTOTAL		\$	-	

CM Labor Cost	\$	76,957.00
Staff OT	\$	-
Travel	\$	-
Materials	\$	-
Equipment	\$	-
Other/Special	\$	(76,957.00)
Project Contingency (5%)	\$	-

Total Project Cost

\$0.00

Project Summary

The California Conservation Corps (CCC) will retrofit as detailed in the "work Detail Estimate" page. Location of the project is in various locations of Santee USD, under technical training and direction and partnership of anyone deemed compitent to varify such work performed by our individuals. The CCC and Santee USD shall hold a pre-job meeting to establish a work and training plan to ensure clear expectations are set. The project holds training value for our crews under the Prop 39 guidelines. Any savings acheived by our low or no cost labor source must carry through to the LEA or by leveraging additional ECM's with those savings.

CCC and Sponsor requirements

CCC Provides

1. Provide safety related mehods and on site supervision of de-energizing circuits, testing and lock out tag out procedures in accordance with Cal-Osha rules and regulations
2. Provide crew with installation eletrical hand tools.
3. Remove and dispose of all debris from work area and ensure cleanliness.
4. Place old equipment at a pre-designated location identified by a Santee project representative.
5. Execute and adhere to a CCC Form 96 (Public Entity) (attached here to as Exhibit A and incorporated herein by this reference)5.
6. Coordinate Scheduling of Project Work with CCC
7. Cooperate on the release of any media notifications or Press
8. Provide Sponsor with CCC Sexual Harrassment, EEO and Fraternalization Policies.

Sponsor Provides

1. Identification of areas to be worked on each day and coordinating with programs CCC Supervisor.
2. Identification of electrical circuit breakers that control the lighting circuits to de-energize prior to modifying the fixture
3. Provide a qualified individual to verify and inspect work performed by CCC , and assist in the training of industry standard work practices.
4. Furnish all project materials, including the replacement retrofit equipment and incidental electrical supplies
5. Contract Manager to identify a pre-designated location to place old lamps and ballast.
6. Recycle or dispose or old removed equipment. (as Exhibit A and incorporated herein by this reference)
8. Coordinate Scheduling of Project Work with CCC
9. Cooperate on the release of any media notifications or Press Events
10. Provide training to all task outside of current crew knowledge.
11. Any additional work due to uncopadable Ballast, will require a reassessment and new job scope

Work Detail Estimate

Santee SD Retrofit

10	Number of Direct Work CM's	0	Number of Support CM's
80%	Work Efficiency Factor	Y	Sponsor Funded?

QTY	Action	Crew or CM Divider	Hours / Unit	Total Work Hours	Crew Workdays
13000	Lamp replacement throuth the district	CM	0.25	4062.50	40.625
		CM		0.00	0.000
		CM		0.00	0.000
		CM		0.00	0.000
		CM		0.00	0.000
		CM		0.00	0.000
		CM		0.00	0.000
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		CM		0.00	0.000
		CM		0.00	0.000
		CM		0.00	0.000
		CM		0.00	0.000
	Project Ramp Up/Down (Days/CM)	CM	10	0	0
Total Days					41.00

Work days are rounded up (portal to portal pricing) **41.00**

Other/Special Expense Estimate

Santee SD Retrofit

N Sponsor funded 2080 Staff FTE

Temporary Staff Position				
FTE	Position	Salary	Benefit %	Sub-total
	Special Corpsmember	\$ 12.50	28.00%	\$ -
	Office Assistant	\$ 2,908.00	39.00%	\$ -
	Bus. Service Assistant	\$ 2,908.00	39.00%	\$ -
	Conservationist I	\$ 3,694.00	39.00%	\$ -
	Conservationist II	\$ 4,537.00	39.00%	\$ -
			39.00%	\$ -
				\$ -

N Sponsor funded 1922 CM FTE

Temporary CM Positions					
FTE	Position	Salary	Prog Charge	Prog Charge \$	Sub-total
	Corpsmember/Intern	\$ 18.77	1.00%	\$ -	-
	Crewleader	\$ 18.77	1.00%	\$ -	-
	Team Leader	\$ 18.77	1.00%	\$ -	-
				\$ -	-

Y Sponsor funded Other Factor

Other Items / Training			
QTY	Type	Unit Cost	Sub-total
1	PROP 39 FUNDED LABOR	\$ (76,957.00)	\$ (76,957.00)
			\$ -
			\$ -
			\$ -
			\$ -
			\$ (76,957.00)

Rates and Assumptions

Santee SD Retrofit

1 <-- Enter County Code \$ 90.00 Lodging \$ 41.00 Per Diem

County Code	Travel Rates/Day					Combined Subtotal
	Lodging Rate	Breakfast	Lunch	Dinner	Incidentals	
1	\$ 90.00	\$ 7.00	\$ 11.00	\$ 23.00	\$ -	\$ 131.00
2	\$ 95.00	\$ 7.00	\$ 11.00	\$ 23.00	\$ -	\$ 136.00
3	\$ 120.00	\$ 7.00	\$ 11.00	\$ 23.00	\$ -	\$ 161.00
4	\$ 125.00	\$ 7.00	\$ 11.00	\$ 23.00	\$ -	\$ 166.00
5	\$ 150.00	\$ 7.00	\$ 11.00	\$ 23.00	\$ -	\$ 191.00
6	\$ -	\$ 5.50	\$ 5.50	\$ 5.50	\$ -	\$ 16.50
7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

County Code					
1	All Other Counties				
2	Napa	Riverside	Sacramento		
3	Los Angeles	Orange	Ventura	Edwards AFB	
4	Alameda	Monterey	San Diego	San Mateo	Santa Clara
5	San Francisco	Santa Monica			
6	Camping option				
7	Sponsor/Other Negotiated Option				

\$ 35.00 Staff Overtime Rate

Reimbursement Rate Justification

\$18.77 per Corpsmember hour is the current rate charge to cover expenses for an existing budgeted energy crew that is funded in part by the State of California's General Fund. This rate is partially loaded and includes an equipped crew with a basic set of electrical energy tools that support both energy survey and basic lighting and controls retrofit capability. It does not cover travel beyond 50 miles, per diem, or project specific tools, equipment or operating expenses.

\$25.00 per Corpsmember hour is the current rate charge to cover expenses for a 100% funded (expansion) crew that does not have any matching funds. The rate is loaded and includes an equipped crew with a basic set of electrical energy tools that support both energy surveys and basic lighting and controls capability. In addition, the amount also covers a percentage of overhead staff and operating expense costs that are required with an expansion crew. It does not cover travel, per diem or project specific tools, equipment or operating expenses.

The rates are adjusted annually based on expected funding levels when compared to projected expenses.

BACKGROUND:

On September 4, 2012, the Board approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$15,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids or quotes for public works projects using the qualified vendors list for projects up to \$175,000.

Pioneer National Little League ("League") and the District have been in discussion with the City of Santee ("City") regarding funding to install certain improvements at the Chet F Harritt Ballfields including netting and shade cloth. The City has verbally indicated their willingness to fully fund the project. The League, City, and District would enter into an MOU to ensure that the District would not be held responsible for maintenance after installation and also to specify that the District is not responsible for the maintenance and upkeep of other League Structures previously installed including the snack bar, batting cages, scoreboards, and bleachers.

Bid specifications will be as follows:

- Base Bid
 - Install netting on backstops of each field
 - Install netting along Meadowbrook wall for Minors and Caps fields
 - Install netting along Mesa Road for Majors field
 - Install bull pen behind snack bar for Majors field
- Additive Alternate #1
 - Install shade cloth over bleachers of all fields
- Additive Alternate #2
 - Install fence enclosure for drag behind Relo 28
- Additive Alternate #3
 - Install storage shed and fence enclosure between Minors and Caps fields

The following steps will be taken to ensure the District does not incur expenses without having funding from the City and a formal MOU in place:

- November 10, 2015: Provide lowest, responsive bid amount to City staff
- November 18, 2015: City Council considers action to allocate funding for the project and approve MOU
- December 15, 2015: If funds have been formally allocated, Board considers action to award bid and approve MOU
- December 16, 2015: District provides Board action to City staff to authorize release of funds
- Upon receipt of funds from City: District issues Notice to Proceed to contractor

RECOMMENDATION:

Authorize staff to utilize the CUPCCAC process to seek informal bids or quotes for installation of certain improvements at the Chet F Harrit Ballfields. **A separate item will be brought back to the Board for consideration of contract award.**

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Estimated costs is \$90,000 funded from a grant from the City of Santee.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

BACKGROUND:

On January 30, 2015 (“Execution Date”), the District closed escrow for the sale of the Renzulli site and executed a Promissory Note in the amount of \$3,769,500 with M Grant Real Estate Inc (“Buyer”). The Promissory Note is to be paid off on or before 370 calendar days from the Execution Date, which due date is February 4, 2016.

Section 2 of the Promissory Note contains provisions for the calculation of interest with the applicable interest rate(s) dependent upon how many days from the Execution Date the Promissory Note is paid in full (“Interest Provisions”). The Interest Provisions contain four (4) categories, each with their own respective interest rate (“Interest Categories”).

Recently, a dispute arose over the calculation of interest owing on the Promissory Note. The District (“Seller”) contends the Interest Provisions provide that a single interest rate would apply to the entire outstanding balance of the Promissory Note and that the applicable interest rate is to be calculated from the Execution Date to the date the Promissory Note is paid in full (“Seller’s Interest Calculation”). The Buyer interprets the Interest Provisions to calculate interest using a stacked approach such that the interest rate in each Interest Category is always applicable to the days from Execution Date specified within the category (“Buyer’s Interest Calculation”). Among other differences, this would mean that the first 180 days of the Promissory Note is always subject to a 0.00% interest rate regardless of when the Promissory Note is paid in full.

To settle the dispute, the Agreement for Promissory Note Interest Calculation specifies that the Seller and Buyer agree to split the difference between the amounts derived by the Seller’s Interest Calculation and the Buyer’s Interest Calculation if the Promissory Note is paid in full by February 4, 2016. If the Promissory Note is not paid in full by February 4, 2016, the Seller’s Interest Calculation would apply.

RECOMMENDATION:

Approve Agreement for Promissory Note Interest Calculation with M Grant Real Estate Inc.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Interest payable on the Promissory Note is contingent upon when the Note is paid in full and can range between \$54,658 and \$157,063.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

**AGREEMENT FOR PROMISSORY NOTE
INTEREST CALCULATION**

THIS AGREEMENT FOR PROMISSORY NOTE INTEREST CALCULATION (“Agreement”) is made and entered into as of the 20th day of October, 2015 (“Effective Date”), between the Santee School District (“Seller”) and M Grant Real Estate, Inc. (“Buyer”), collectively referred to as the Parties.

RECITALS

A. On June 11, 2014, the Parties entered into the “Purchase and Sale Contract and Joint Escrow Instructions” between the Santee School District and M Grant Real Estate, Inc. (“Contract”). The Contract provided for the purchase by Buyer of real property, defined as the “Renzulli Property”, which was owned by Seller and described in the Contract.

B. On January 20, 2015, the Parties executed Amendment No. 1 to Purchase and Sale Contract and Joint Escrow Instructions (“Amendment No. 1”) and closed escrow on January 30, 2015 under the terms of the Contract and Amendment No. 1, thereby transferring ownership of the Renzulli Property to Buyer.

C. Pursuant to Amendment No. 1, Buyer executed a Promissory Note for the Principal Amount of \$3,769,500. The Promissory Note includes the “Execution Date” of January 30, 2015 (“Execution Date”). The Promissory Note is to be paid in full, including all accrued and unpaid interest, on or before 370 calendar days from the Execution Date, which due date is February 4, 2016.

D. Section 2 of the Promissory Note contains provisions for the calculation of interest with the applicable interest rate(s) dependent upon how many days from the Execution Date the Promissory Note is paid in full (“Interest Provisions”).

E. The Interest Provisions contain four (4) categories of applicable interest rates as follows:

Category (Used Only For Identification Purposes for this AGREEMENT)	Description	Applicable Interest Rate
<i>1</i>	If paid off within 180 calendar days from Execution Date	0.00%
<i>2</i>	If paid off within 181 to 270 calendar days from Execution Date	3.00%
<i>3</i>	If paid off within 271 to 360 calendar days from Execution Date	5.00%

4	If paid off within 361 to 370 calendar days from Execution Date	6.00%
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F. Seller contends the Interest Provisions provide that a **single interest rate** would apply to the entire outstanding balance of the Promissory Note and that the applicable interest rate is to be **calculated from the Execution Date to the date the Promissory Note is paid in full**. More specifically, a 0.00% interest rate (Category 1) would only apply if the Promissory Note were paid in full within 180 calendar days from the Execution Date. Then, if the Promissory Note were not paid in full within 180 calendar days from the Execution Date, but instead was paid within 270 calendar days, a 3.00% (Category 2) interest rate would apply for calendar days 1 through 270. Then, if the Promissory Note were not paid in full within 270 calendar days from the Execution Date, but instead was paid within 360 calendar days, a 5.00% (Category 3) interest rate would apply for calendar days 1 through 360. Then, if the Promissory Note were not paid in full within 360 calendar days from the Execution Date, but instead was paid within 370 calendar days, a 6.00% (Category 4) interest rate would apply to calendar days 1 through 370 and beyond, if applicable (“Seller’s Interest Calculation”).

G. Buyer interprets the Interest Provisions to calculate interest using a stacked approach such that 0.00% (Category 1) interest **would always apply to the first 180 calendar days** of the Promissory Note regardless of when the Promissory Note is paid in full. Then, if the Promissory Note were not paid in full within 180 calendar days from the Execution Date, 3.00% (Category 2) interest would apply to calendar days 181 through 270. Then, if the Promissory Note were not paid in full within 270 calendar days from the Execution Date, 5.00% (Category 3) interest would apply to calendar days 271 through 360. Then, if the Promissory Note were not paid in full within 360 calendar days from the Execution Date, 6.00% (Category 4) interest would apply to calendar days **after 360** (“Buyer’s Interest Calculation”).

H. The difference in the interest amounts calculated using the Seller’s Interest Calculation and the Buyer’s Interest Calculation is detailed in the following table:

Interest Category	End Date	Int Rate	Seller’s	Buyer’s	Difference
			Calculation of Interest	Calculation of Interest	
(1) Up to 180 Days	7/29/2015	0.00%	0	0	0
(2) 181 to 270 Days	10/27/2015	3.00%	84,814	28,271	56,543
(3) 271 to 360 Days	1/25/2016	5.00%	188,475	75,390	113,085
(4) 361 to 370 Days	2/4/2016	6.00%	232,453	81,673	150,780

I. To settle the misunderstanding between Buyer and Seller regarding the calculation of interest due on the Promissory Note, the Parties desire to enter into this Agreement to revise the calculation of interest to be due on the Promissory Note (“Revised Interest Calculation”).

NOW THEREFORE, the Parties agree as follows:

1. The Recitals are true and correct and are incorporated herein as if set forth in full.

2. The Revised Interest Calculation shall determine the manner in which interest shall be calculated on the unpaid balance of the Promissory Note using the following process:
 - a. Calculate interest using Buyer's Interest Calculation, as specified in Recital G, based on a 360 day year from the Execution Date until the date the Promissory Note and all accrued and unpaid interest is paid in full.
 - b. Calculate interest using Seller's Interest Calculation, as specified in Recital F, based on a 360 day year from the Execution Date until the date the Promissory Note and all accrued and unpaid interest is paid in full.
 - c. Take 50% of the difference between Seller's Interest Calculation and Buyer's Interest Calculation, rounded to the nearest whole dollar. This amount shall then be added to Buyer's Interest Calculation. The amounts to add to Buyer's Interest Calculation for each interest category specified in Recital E are as follows:
 - a. \$0.00 for Category 1: Up to 180 Days
 - b. \$28,271 for Category 2: 181 to 270 Days
 - c. \$56,543 for Category 3: 271 to 360 Days
 - d. \$75,390 for Category 4: 360 to 370 Days
 - d. As an example of the Revised Interest Calculation, if the Promissory Note is paid 280 days from the Execution Date, the interest due on the Promissory Note would be \$90,049.67 calculated as follows:
 - a. Buyer's Interest Calculation = \$33,506.67
 - b. Seller's Interest Calculation = \$146,591.67
 - c. Amount Added to Buyer's Interest Calculation = \$56,543.00
 - d. Total Interest Due on Promissory Note = \$90,049.67

3. In the event the Promissory Note is paid after the 370th calendar day from the Execution Date, the entire amount due under the Promissory Note shall accrue interest at the rate of 6% from the Execution Date using the Seller's Interest Calculation until paid. There shall be no breakdown as set forth under the Buyer's Interest Calculation (Recital G) and no division between the Buyer's Interest Calculation and the Seller's Interest Calculation as set forth under Section 2. As an example, in the event the Promissory Note is not paid in full until the 380th calendar day following the Execution Date, Buyer shall pay to Seller interest in the amount of \$238,735. This amount is calculated as follows:
 - a. \$3,769,500 multiplied times 6.00% multiplied by (380 divided by 360)

4. This Agreement shall not be construed in favor of or against either Party, but shall be construed as if both Parties prepared this Agreement. Buyer and Seller acknowledge that they have been represented by counsel of their own choice. Neither Buyer nor Seller is relying upon

any legal advice from the other Party's legal counsel regarding the subject matter thereof. Both Parties acknowledge that they understand the terms and conditions of this Agreement and the terms and conditions of all other documents and agreements executed in connection herewith and that they sign the same freely. Neither Buyer nor Seller shall deny the enforceability of any provision of this Agreement or any of the other documents or agreements executed in connection herewith on the basis that it did not have legal counsel or that it did not understand any such term or condition. This Agreement and any ambiguities or uncertainties contained in this Agreement shall be equally and fairly interpreted for the benefit of and against all Parties to this Agreement and shall further be construed and interpreted without reference to the identity of the Party or Parties preparing this document, it being expressly understood and agreed that the Parties hereto participated equally in the negotiation and preparation of this Agreement or have had equal opportunity to do so.

5. This Agreement fully and completely expresses the entire agreement between the Parties hereto with respect to the subject matter hereof and supersedes all prior agreements between the Parties with respect thereto. No claim of waiver, modification, consent, or acquiescence with respect to any of the provisions of this Agreement shall be made against either Party, except on the basis of a written instrument executed by or on behalf of such Party.

6. Buyer and Seller have negotiated the terms for this Agreement and have analyzed and assumed the risks with regard to the manner of calculating interest to be paid on the Promissory Note. Buyer and Seller desire to resolve the dispute between them regarding the calculation of interest as set forth in the Promissory Note. Buyer and Seller hereby release each other with regard to any known or unknown facts related to the calculation of interest which might have altered the negotiations and terms of this Agreement. With respect to the calculation of the interest on the Promissory Note, Buyer and Seller expressly waive the benefits of Section 1542 of the California Civil Code, which provides as follows:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THE CREDITOR DOES NOT KNOW TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN TO HIM MUST HAVE MATERIALLY AFFECTED THE SETTLEMENT WITH THE DEBTOR.

Buyer's Initials: _____ Seller's Initials: _____

7. Except as expressly provided herein, the remaining provisions of the Promissory Note shall remain in full force and effect.

IN WITNESS OF THE FOREGOING, the undersigned execute this Agreement on behalf of Seller and Buyer.

SANTEE SCHOOL DISTRICT

By: _____
Karl Christensen
Assistant Superintendent

M GRANT REAL ESTATE, INC.

By: Michael Grant
Michael Grant
Its: President M. Grant Corp. Managing Member

Consent Item D.3.1.

Approval of Memorandum of Understanding Between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2015-2016

Prepared by Dr. Stephanie Pierce
October 20, 2015

BACKGROUND:

The After School Education and Safety Program (ASES) operates in accordance with the provisions of the California *Education Code* (EC) sections 8482-8484.7 and has provided before and after school programs since the 2007-2008 school year. This program delivers a minimum of 1.5 hours of activities before school and a minimum of 3.0 hours after school. ASES is eligible to receive a three-year grant that shall be awarded in three one-year increments and is subject to semiannual attendance reporting once every three years and has proven to be a successful program.

Included in the Memorandum of Understanding (MOU) are stipulations and conditions such as attendance and staffing requirements, expenditure and monitoring guidelines, and pupil and school safety. Presented tonight is the MOU for approval.

RECOMMENDATION:

Administration recommends approval of the MOU between ASES and San Diego County Superintendent of Schools for fiscal year 2015-2016.

This recommendation supports the following district goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

ASES is a self-supporting, fee-based program and will not impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

MEMORANDUM OF AGREEMENT

This Agreement for the After School Education and Safety (ASES) is entered into this 1st day of July 2015 by and between the **San Diego County Superintendent of Schools** (herein known as "SDCOE" or "County") and **Santee School District** (herein known as "District") who agrees to provide the services in accordance with the provisions of the California *Education Code* (EC) sections 8484.7-8484.9. Failure to comply with the following grant rules, regulations, and policies may result in denial of the remaining grant amount and an invoice from the County to the District for up to the entire grant amount allocated for the ASES Program. Any invoice from the California Department of Education (CDE) to the County due to the District's failure to comply with grant rules, regulations and policies will result in the District reimbursing the full invoice amount(s) to the County within 30 days of submission of such invoice(s).

1. General Conditions:**ASES Program Hours of Operation and Attendance Requirements:**

1. The After School Program will begin operation immediately upon the end of the regular school day and operate until at least 6:00 pm for a minimum of 15 hours per week, and on every "regular school day" and any day that students attend and instruction takes place.
2. For After School programs, provide program services for a minimum of three hours and at least up to 6:00 p.m. every regular school day. For Before School programs, provide program services for a minimum of 1 1/2 to 2 hours every school day as stipulated in the individual application.
3. Elementary students to participate every day that the after school component operates. Middle school and/or Junior high school should participate a minimum of nine (9) hours a week and three (3) days a week to accomplish ASES after school component program goals.
4. Establish a policy for early release of students attending the ASES after school component needing to leave a program before closing which includes written parental permission stating the dates, times, and reasons for the early release. However, the after school component must remain open until at least 6:00 p.m.
5. Ensure that Elementary students participate in every day's activity that the ASES before school component is operational. Middle school or Junior high school should participate a minimum of six (6) hours a week or three (3) days a week to accomplish program goals.
6. Establish a policy for late arrival of those students attending the ASES before school component needing to arrive late to the before school component of the program. This late arrival policy should include parental permission stating dates, times and reasons for the late arrival.
7. To ensure that subsequent ASES grant awards will not be reduced due to insufficient program attendance and performance, District must enforce the grant rules in compliance with **California Education Code 8483.7. (a) (1) (A)**. California Education Code 8483.7. (a) (1) (A) states: Each school that establishes a program pursuant to this article is eligible to receive a three-year direct grant, that shall be awarded in three one-year increments and is subject to semiannual attendance reporting and requirements as described in Section 8482.3 once every three years:
 - i. The CDE shall provide technical support for development of a program improvement plan for grantees under the following conditions:(I) If actual pupil attendance falls below 75 percent of the target attendance level in any year of the grant.(II) If the grantee fails, in any year of the grant, to demonstrate measurable outcomes pursuant to Section 8484.
 - ii. The CDE shall adjust the grant level of any school within the program that is under its targeted attendance level by more than 15 percent in each of two consecutive years.

- iii. In any year after the initial grant year, if the actual attendance level of a school within the program falls below 75 percent of the target attendance level, the CDE shall perform a review of the program and adjust the grant level as the CDE deems appropriate.

Failure to comply with **California Education Code 8483.7 shall result in a reduction of the ASES grant award allocations.**

2. Web-Based Attendance and Daily Attendance Accountability Requirements.

1. In FY 15/16 District receiving ASES funds must implement the *City Span Web-based Attendance Tracking System* (www.youthservices.net/sandiego) for daily program attendance entry.
2. District must fully utilize the “*Automated Card Scanning*” capability for the system. The *City Span Web-based Attendance Tracking System* will ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES program.
3. Use the web-based attendance system’s card scanning features to ensure that all students are counted for attendance purposes in compliance with *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).
4. Should District choose not to implement the *City Span System* the District must provide a description and demonstration of their attendance tracking system to SDCOE for review. All districts choosing not to use the SDCOE Web-based Attendance System must fully demonstrate that the attendance system they implement has the necessary capability to ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES program. Also, all districts choosing not to use the City Span system must use daily automated attendance features that will ensure that all students that are counted for attendance purposed follow *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1). All non-City Span systems will be reviewed by SDCOE staff to ensure State Audit Guide and California Education Code compliance. Each district will be subject to site review of the attendance procedures at a minimum of 15 ASES programs. During the attendance review the district’s system must ensure that all Early Release/Late Arrival Policies as well as ensure that all students that are counted for attendance purposed follow *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).
5. District will identify key staff members to participate in trainings provided by SDCOE/City Span for implementation of the new Card Scanning System.
6. In addition, District must monitor on a weekly basis that all student sign-in (AM Program) and sign-out (PM Program) times comply with the Early Release/Late Arrival times on file for each student.

3. Staffing Requirements:

1. District must ensure a student-to-staff ratio of no more than 20 to 1 at all ASES sites.
2. District must establish qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the District.
3. District shall be solely responsible for students, staff, and parents accessing services under this Agreement. District certifies that it shall provide adequate supervision of the students, parents, staff, trainees and other providers, and that its staff will follow legal guidelines on reporting child abuse/neglect.
4. District must certify that all personnel providing services to students are adequately screened so as

to prevent the assignment of personnel who may pose a threat to the safety and welfare of students, and that such personnel has already provided evidence of freedom from tuberculosis prior to starting service at the school site.

5. District must reserve the right to accept or reject the assignment of any personnel and the right to remove him/her from District's premises

4. State Mandated Data and Evaluation Requirements:

1. Participate in statewide evaluation process as determined by the CDE and provide all required information.
2. Respond to additional surveys or other methods of data collection that may be required throughout the duration of the program.
3. Annually provide participating pupils' regular school day and program attendance and test results as required by CDE.
4. To standardize procedures and collection tools developed for evaluation purposes.
5. Ensure the timely and accurate collection of data required to conduct the ASES program evaluations including but not limited to Annual Performance Reports.
6. District will submit an annual ASES Program Quality Improvement Plan (QIP) at the district and site level as required by California Senate Bill (SB) 1221. These requirements are codified in Section 8484 of the 2015 California *Education Code*. While the quality improvement process should be undertaken at the program level, District is responsible for ensuring that it is fully implemented at all of their sites. District is required to report the QIP via the City Span Web-based Attendance and Fiscal Management System by February 29, 2016.

5. Student Reimbursement Rate, Payment, and Program Expenditure Guidelines:

1. Distribute allocated funds to participating schools and ensure fiscal responsibility in accordance with CDE guidelines. This includes a reimbursement calculation formula that is consistent with CDE guidelines that provide for a rate of \$7.50 per student per day for PM (After School) reimbursement and a rate of \$5.00 per student per day for AM (Before School) reimbursement.
2. Allow participation of any student of a participating school regardless of their ability to pay.
3. Upon notification of overpayment of the ASES grant in excess of the grant award amount or request for reimbursement of unexpended ASES grant funds by the CDE, the District will be required to return the entire amount of funding in question to the SDCOE.
4. Ensure that expenditures shall comply with all applicable provisions of state and local rules, regulations and policies relating to the administration, use, and accounting for public school funds, including, but not limited to, the EC.
5. Failure to comply with California Education Code 8483.7 shall result in a reduction of the ASES grant award during the current fiscal year or in subsequent years of the grant.

6. Federal Program Monitoring and Annual Program Audit Guidelines.

1. The District follows all fiscal and auditing standards required by the CDE. (EC §§ 8482.3(f) (5), 8484.8(b) (3), (4).)
2. Provide a copy of Federal Program Monitoring (FPM) and Annual Program Audit findings/exceptions to SDCOE relative to the administration of the ASES Grant Requirements per California State Education Code Sections 8482-8484.6 and the Standards and Procedures for Audits of California

K-12 Local Education Agencies 2007-2008; Article 3.1. § 19846. After School Education and Safety Program.

3. Participate in Federal Program Monitoring (FPM) training as conducted by SDCOE.

7. **Budget Restrictions**

1. No more than 15% of the grant monies may be used for administrative costs (including indirect costs equal to the lesser of 5% of the grant amount or the District approved CDE indirect cost rate).
2. Each grantee must expend at least 85% of grant funding directly for pupils.
3. Identify and secure Matching Funds/In-Kind Contributions for the ASES program that garner cash or contributions to the equal to at least 33% or one-third of the total annual grant amount for District. District is required to submit the 33% Match/In-Kind via the City Span Web-based Attendance and Fiscal Management System by February 29, 2016.
4. No more than 15% of the annual grant amount may be used for start-up costs in year one only.
5. Funds must supplement, not supplant, existing services. Programs cannot use ASES funds to pay for existing levels of service.
6. Only sites operating programs are eligible to claim administrative, operational, and/or start-up.
7. The LEA/grantee agency maintains an inventory record for each piece of equipment, with an acquisition cost of \$500 or more per unit that is purchased with state and/or federal funds. Also, District has conducted a physical check of the inventory of equipment within the past two years and has reconciled the result with inventory records. (34 CFR 80.32(d) (2).) District will also be required to report and all Inventory Items via the City Span Web-based Attendance and Fiscal Management System by February 29, 2016.
8. The record describes the acquisition by:
 - (a) Type
 - (b) Model
 - (c) Serial number
 - (d) Funding source
 - (e) Acquisition date
 - (f) Cost
 - (g) Location
 - (h) Current condition
 - (i) Transfer, replacement, or disposition of obsolete or unusable equipment
EC § 35168; 5 CCR 3946; 34 CFR 80.32(d) (I.)
9. To ensure that District follows all fiscal and auditing standards required by the California Department of Education (EC §§ 8482.3(f)(5), 8484.8(b)(3),(4).), District can be required to provide copies of the following documents to SDCOE:
 - Before and After School Program (BASP) contracts – for ASES subcontracts to provider agencies that operate Before and/or After School Programs.
 - BASP duty statements and/or job descriptions that are related to the cost that are associated with operating the BASP.
 - BASP reports program expenditures at the district and site level that clearly demonstrate that the 85/15 requirement is met. District will be required to submit the 85/15 reports via the City Span Web-based Attendance and Fiscal Management System by February 29, 2016.
 - BASP line item budgets.
 - BASP time sheets, including time accounting methods.

8. Additional ASES Program Operation Requirements.

1. Designate an ASES Contact person.
2. Ensure the designated ASES Contact attends the scheduled ASES District Contact meetings provided by the Region 9 Technical Assistance Center (RTAC), the After School Administrative Program Support Center (ASC), the Children's Initiative (CI), and the San Diego County Office of Education.
3. Operate the ASES Program to improve academic achievement and provide safe and healthy recreation and prevention activities for students at qualified school sites.
4. Commit resources to ensure the delivery of integrated, age-appropriate ASES programs.
5. Ensure that the program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following core content subject areas: language arts, mathematics, history and social science, science and computer training.
6. The program will have an educational enrichment element that may include, but not limited to fine arts, recreation, health awareness, physical fitness and prevention activities. Such activities should be determined based on students' needs and interests.
7. Plan the program through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g. city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
8. If the site is not located on a school campus, it must be as accessible and available as the school site with safe transportation being provided by District or designee to enrolled pupils.
9. Provide a snack that conforms to nutrition standards as established by the U.S. Department of Agriculture.
10. Provide information regarding the After School Program in a form and language that is easily understandable to all parents.
11. Each partner in the application will share responsibility for the quality of the program.
12. Collaborate and coordinate with the regular school day program.
13. Identify, assign, and maintain indoor/outdoor space at participating school sites that are to be utilized by the ASES program.
14. Notify the County in the event the district intends to close or relocate an ASES program school site, either temporarily or permanently.
15. All staff and volunteers will fulfill health screening and fingerprint clearance requirements in current law according to district policy.
16. Each ASES funded district will be responsible for the development of a FY 2015-2016 After School Program Plan as part of the San Diego ASES program Consortium. The District's ASES Program Plan template has been provided by the Region 9 Technical Assistance Center (RTAC). Working in collaboration with the District Contact, Site Coordinator, Site Principal and other CBO partnerships the district ASES program plan is due on October 30, 2015 to the Region 9 Lead.
17. District staff will review the ASES program plan annually and provide updates and/or revisions based on ASES program components, California Department of Education guidelines, identified district program changes based on grant reduction or new sites.
18. Each district ASES Program plan will identify FY 2015-2016 Attendance Goals described in Section VII of the San Diego Consortium After School Program Plan.
19. Ensure that ASES staff attends countywide, regional, and district-training opportunities designed to maximize program effectiveness.
20. Host scheduled technical assistance site visits conducted by staff from RTAC, the After School Administrative Program Support Center (ASC) and the Children's Initiative.

21. Work with staff from RTAC, the ASC and the Children's Initiative to review site visitation and technical assistance reports and plan for continuous program improvement.
22. Ensure the proper record keeping and documentation of program activities and the timely submission of all required reports.
23. Contribute 2% from the grant funds to SDCOE for countywide program coordination, training, technical assistance and administrative support.

9. As the official Grantee of Record, the County will provide the following:

1. In coordination with District, inform statewide after school efforts impacting San Diego County by working with the California Department of Education, the Governor's Office, the Office of the Secretary of Education, the Department of Finance, the California State Legislature, and the California Advisory Committee on Before and After School Programs.
2. In coordination with District, educate and involve stakeholders and elected officials including: parents, government agencies, community organizations and the private sector in after school issues and efforts.
3. Serve as the fiscal, technical, and program liaison between the districts, school sites, and the California Department of Education regarding the ASES programs.
4. Maintain files of MOAs and invoices submitted by implementing districts.
5. Establish and maintain master files of ASES participants, funding levels, attendance, expenditures, allocations and payment transmittals.
6. Verify all ASES funding levels and allocations based on official records provided by CDE.
7. Ensure the timely collection of all required data and submission of evaluation reports, and incur the associated sub-contracted costs, as negotiated.
8. Develop, verify, and obtain appropriate signatures on all required ASES reports for submission to CDE.
9. Using information provided by CDE, prepare end of grant reconciliation reports and submit to CDE by the required deadlines.
10. Provide funding notification and payment distribution to districts in a timely manner.
11. Ensure that program goals are met efficiently and effectively.
12. Ensure that information on fiscal requirements is shared with all partners expediently.
13. Compile required annual progress reports and submit them in a timely manner.
14. Share data on program process and outcomes via District Contact meetings and Consortium Steering Committee meetings.
15. Convene, in coordination with the District, meetings of after school stakeholders, as necessary.
16. Coordinate any publicity, press releases or media coverage of programs with District prior to release and distribution.
17. Ensure that all staff positions, project materials, or services funded with the 2% consortium fee directly provide and serve the county's ASES funded before and after school programs.
18. Provide training and technical assistance to districts in San Diego County in excess of those provided through the ASC and RTAC resources.
19. Ensure the development and maintenance of a web-based attendance reporting system for use of all consortium members for Phase I (District Monthly Attendance Reporting). Additionally provide Phase II (Daily Site Attendance Reporting) and Phase III (Student Uploading of data from Infinite Campus) as venues to participating districts.
20. Ensure consortium-wide program evaluation and the preparation of CDE required evaluation reports.
21. Conduct annual needs assessment and convene task forces for needed areas of program training, technical assistance, products and support.

22. With input from consortium members, develop protocols for site visits, information sharing, advocacy, public relations and marketing activities, and other events impacting after school programs.
23. Provide training and technical assistance in preparation for Federal Program Monitoring (FPM) visits from California Department of Education. This preparation will include mock site visits.

10. Terms and Conditions of the Grant Award

1. All statutes and regulations applicable to each program under which state funds are made available through this application will be met by the District in its administration of each site program. The district will follow its program plans as specified by the agency application.
2. District will make reports to the County as necessary to enable the County to perform its duties and will maintain such records and provide access to those records as the County deems necessary. The district shall maintain such records for at least five years after the completion of the activities for which the funds are used.
3. District will make any application, evaluation, periodic program plan, or report relating to each program available to parents and other members of the general public. (California Public Records Act, Government Code Section 6250 et seq.)
4. **Record revenues and expenditures for this grant as follows: for Standardized Account Code Structure (SASC) coding, use Resource Code 9065 and Revenue Object Code 8677. For expenses, use Goal 7111 – Non agency Educational appropriation function and object code where the funds are expended.**
5. This grant shall be administered in accordance with the provisions of California Education Code (EC) sections 8482-8484.6. Further, expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including, but not limited to, the Education Code of the State of California.
6. The grantee shall use these funds in accordance with the approved application.
7. If a program participant receives state funds to operate ASES in excess of the amount warranted due to the program failing to operate and the program serving fewer pupils than planned, raising an inadequate amount of matching funds, failing to expend funds fully or any other reason during the grant period, the county shall reduce any subsequent allocations by the amount equal to the overpayment.
8. If an ASES program site stops program operations, the county will bill the agency for the amount of the overpayment. If payment is not received within three months of the billing invoice date, any overpayment will be withheld from the next payment to the district.
9. District shall submit quarterly expenditure reports and program reports (including evaluation reports) as required. **FAILURE TO SUBMIT INTERIM REPORTS AS REQUIRED MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT. FAILURE TO SUBMIT AN ANNUAL EXPENDITURE REPORT WITHIN THREE MONTHS OF THE REPORTING DATE MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT.**
10. **FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT WITHIN SIX MONTHS OF THE REPORTING DATE WILL RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ADVANCED AND POSSIBLE REDUCTION OF ANY SUBSEQUENT YEARS' GRANT (S).**
11. District shall comply with the General Assurances attached to this MOA.
12. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

13. The CDE GRANT NO., FY, PCA, VENDOR NO., and SUFFIX as specified below will be used on all communications:

COHORT 6: CDE GRANT NO. 37-23939-1037-EZ FY 15/16: PCA: 23939
VENDOR NO. 1037: SUFFIX NO. EZ

11. PERIOD OF AGREEMENT- COMPENSATION/COST AND PAYMENT SCHEDULE

According to the terms of the ASES Program (ASES) grant, the term of this Agreement shall by July 1, 2015 through June 30, 2016.

The After School Education and Safety Programs are considered direct grants and CDE shall pay grantees (County) according to the following schedule authorized in Education Code 8482.4:

“The department shall allocate 65 percent of the first-year grant amount no later than 30 days after the grantee submits the grant award acceptance letter to the CDE. Of the remaining 35 percent of the grant, the CDE shall allocate 25 percent or more of the funds within the operational period of the program and may retain up to 10 percent of the total grant until all administrative requirements of the grant have been met. ”

Program funds will be dispersed to **District** based on Education Code 8482.4 reimbursement from CDE. Annual ASES allocation(s) **shall not exceed * \$192,682.95** for District.

Payments of the grant may actually differ from the granted amount as determined by CDE due to: 1) Non operation of a program at a school sites or non operation of a funded grant component. 2) The districts inability to expend the total grant award by the June 30, 2016 final expenditure deadline for all ASES grant funds as determined by CDE. 3) Any ASES program Audit Findings or Program Compliance issues that result in the reduction of grant award or repayment of expended ASES funding will be paid by District.

All payments will be made by SDCOE subsequent to actual receipt of funds from CDE.

** SDCOE will receive a 2% contribution of grant funds for countywide program coordination, technical assistance and program support, as agreed herein. The 2% payments will be deducted after program funds have been deposited to the district via auditor transfer.*

12. DISTRICT & COUNTY CONTACT PERSONS' NAMES & ADDRESSES

District Contact:

County Contact:

Daymon Beach, Lead Coordinator
SDCOE, Learning & Leadership Services
6401 Linda Vista Road
San Diego, CA 92111
(858) 569-3133

13. CONFIDENTIALITY

1. This agreement, all communications and information obtained by District from the County Office relating to this agreement, and all information developed by District under this agreement, are confidential. Except as provided in Subsection 3, without the prior written consent of an authorized

representative of the County, District shall neither divulge to, nor discuss with, any third party either the work and services provided hereunder, or any communication or information in connection with such services or work, except as required by law. Prior to any disclosure of such matters, whether as required by law or otherwise, District shall inform the County, in writing, of the nature and reasons for such disclosure. District shall not use any communications or information obtained from the County for any purpose other than the performance of this agreement, without the County's written prior consent.

2. At the conclusion of the performance of this agreement, District shall return to the County all written materials constituting or incorporating any communications or information obtained from the County. Upon the County's specific approval, District may retain copies of such materials, subject to the requirements of Subsection 1.
3. District may disclose to any subcontractor, or County approved third parties, any information otherwise subject to Subsection 1 that is reasonably required for the performance of the subcontractor's work. Prior to any such disclosure, District shall obtain the subcontractor's written agreement to the requirements of Subsection 1 and shall provide a copy of such agreement to the County.
4. District represents that it shall not publish or cause to be disseminated through any press release, public statement, or marketing or selling effort any information which relates to this agreement without the prior written approval of the County.
5. District obligation of confidence with respect to information submitted or disclosed to District by County hereunder shall survive termination and comply with all requirements outlined in this Agreement which is attached hereto and made a part hereof.

14. CONFIDENTIALITY OF SERVICES

Identities of all respondents including but not limited to staff, principal(s), parent(s), student(s) and individual responses on surveys in conjunction with this evaluation will be kept confidential by the Contractor. Reports generated will reflect aggregated data. No individual responses will be used. Contractor is not authorized to redistribute or share any data or information with any agency, entity or individual without the written consent of the County.

Contractor agrees to all of the following:

(a) Neither Contractor nor any of its Subcontractors shall disclose Private Information obtained from the County in the performance of this Agreement to any other Subcontractor, person, or other entity, unless one of the following is true:

(i) The disclosure is authorized by this Agreement;

(ii) The Contractor received advance written approval from the Contracting Department to disclose the information; or

(iii) The disclosure is required by law or judicial order.

(b) Notwithstanding any other provisions of law, any school district, including any county office of education or superintendent of schools, may participate in an interagency data information system that permits access to a computerized database system within and between governmental agencies or districts

as to information or records which are non-privileged, and where release is authorized as to the requesting agency under state or federal law or regulation, if each of the following requirements are met:

- 1) Each agency and school district shall develop security procedures or devices by which unauthorized personnel cannot access data contained in the system.
- 2) Each agency and school district shall develop procedures or devices to secure privilege or confidential data from unauthorized disclosure.
- 3) Each school district shall comply with access log requirements of Section 49064.
- 4) The right of access granted shall not include the right to add, delete, or alter data without the written permission of the agency holding the data.
- 5) An agency or school district may not make public or otherwise release information on an individual contained in the database where the information is protected from disclosure or release as to the requesting agency by state or federal law or regulation.

(c) Any disclosure or use of Private Information authorized by this Agreement shall be in accordance with any conditions or restrictions stated in this Agreement. Any disclosure or use of Private Information authorized by a Contracting Department shall be in accordance with any conditions or restrictions stated in the approval.

(d) Any failure of Contractor to comply with the Nondisclosure of Private Information Ordinance shall be a material breach of this Agreement. In such an event, in addition to any other remedies available to it under equity or law, the County may terminate this Agreement, debar Contractor, or bring a false claim action against Contractor.

15. TERMINATION FOR CONVENIENCE

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time, for the County's convenience. Upon receipt of such notice, District shall:
 - (1) Immediately discontinue all services affected (unless the notice directs otherwise) and
 - (2) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
2. If the termination is for the convenience of the County, District shall submit a final invoice within 60 days of termination and upon approval by the County, the County shall pay District the sums earned for the services actually performed prior to the effective date of termination and other costs reasonably incurred by District to implement the termination.
3. District shall not be entitled to anticipatory or consequential damages as a result of any termination under this section. Payment to District in accordance with this section shall constitute the District's exclusive remedy for any termination hereunder. The rights and remedies of the County provided in this section are in addition to any other rights and remedies provided by law or under this agreement.

16. TERMINATION FOR DEFAULT

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time because of the failure of District to fulfill its contractual obligations. Upon receipt of such notice, District shall:
 - (1) Immediately discontinue all services affected (unless the notice directs otherwise) and
 - (2) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
2. If the termination is due to the failure of District to fulfill its contractual obligations, the County may take over the services, and complete the services by contract or otherwise. In such case, District shall be liable to the County for any reasonable costs or damages occasioned to the County thereby.

17. INDEPENDENT CONTRACTOR

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, District is acting as an independent contractor and not as an officer, agent, or employee of the County.

18. HOLD HARMLESS

District agrees to hold harmless, defend, and to indemnify the County, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, District performance, or lack thereof, under this Agreement.

19. WORKERS' COMPENSATION

District shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or District shall sign and file with the County the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

20. NON-FUNDING

Notwithstanding any of the foregoing provisions, if for any fiscal year of this Agreement the San Diego County Board of Education fails to appropriate or allocate funds for future periodical payments under this Agreement, the County will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated, and may terminate this Agreement with 30 days' written notice.

21. AUDIT

District agrees to maintain and preserve until five years after termination of the Agreement with the County, and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

22. INSURANCE REQUIREMENTS

District must ensure that it shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the Superintendent of Schools from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	<u>\$1,000,000</u> Amount
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Auto Liability Comprehensive form - Owned, Non-owned Hired	Bodily Injury and Property Damage Combined	<u>\$1,000,000</u> Amount
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District shall file, with the County, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

23. GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

24. COMPLIANCE WITH LAW

District shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, and purchasing practices, and wages, hours, and conditions of employment, including non-discrimination.

25. FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

26. TOBACCO-FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

27. PUPIL SAFETY / SCHOOL SAFETY ACT

Pupil Safety/School Safety Act: The SDCOE Program Manager has determined that the Contractor/Provider will have “**greater than limited contact**” with pupils and the Contractor/Provider shall require their employees, including the employees of any subcontractor, who will provide these services, to submit their fingerprints in order to conduct a criminal background check per Education Code §45122.1. The Contractor/Provider shall not permit any employee, including the employees of any subcontractor, to perform services under this contract until:


1. The Department of Justice has determined that these employees have not been convicted of, or have charges pending for a defined felony.
2. The Contractor/Provider has **certified in writing** to the SDCOE Program Manager that the employer and all of these employees have not been convicted of, or do not have charges pending for a defined felony.

28. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS**



By (Authorized Signature)

Lora Duzyk

Name (Type or Print)

Assistant Superintendent, Business Services

Title

10-7-15

Date

SANTEE SCHOOL DISTRICT

By (Authorized Signature)

Name (Type or Print)

Title

Date

Federal I.D. No. / Social Security #

San Diego County Office of Education
 Funding Status per School
 2015-16

Grant Number	District Name	CDSCode	School Name	School Type	Sub Program	Amount Awarded
37-23939-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	After School Base	\$112,500.00
37-23939-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	After School Supplemental	\$33,750.00
37-23939-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	Before School Base	\$35,717.65
37-23939-1037-EZ	Santee Elementary	37683616040380	PRIDE Academy at Prospect Avenue	E	Before School Supplemental	\$10,715.30
					TOTAL GRANT AMOUNT	\$192,682.95
					GRANT AMOUNT, LESS 2%	\$188,829.29

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BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Barvinchak, Kimberly (Temporary)	Pepper Drive	III-01	\$0.00	\$46,694.00	10-05-15
2. Baerg, Sarah (Replacing Mary Mowrey)	Pepper Drive	III-01	\$0.00	\$46,694.00	08-27-15
3. Chacon, Hannah (Replacing Debbie Schock)	Chet F. Harritt	IV-01	\$0.00	\$46,694.00	08-28-15
4. Cline, Monica (Temporary)	PRIDE Academy	IV-01	\$0.00	\$46,694.00	08-27-15
5. Johansen, Michelle (Temporary)	Pepper Drive	IV-05	\$0.00	\$53,613.00	08-27-15
6. Sicat, Amille (Temporary)	Pepper Drive	III-01	\$0.00	\$46,694.00	09-30-15
7. Spry, Karol (Temporary)	Rio Seco	VI-01	\$0.00	\$52,448.00	08-28-15
8. van Oostende, Melanie (50% Replacing Erica Edmonston)	Pepper Drive	V-07	\$0.00	\$30,886.00	10-05-15

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Evans, Larissa (80% to 100%)	Carlton Oaks	V-13	\$59,673.60	\$74,592.00	10-06-15
2. Farmer, Kelly	Cajon Park	<i>III-07 to V-07</i>	\$53,613.00	\$61,772.00	08-26-15
3. Ninteman, Robin	Chet F. Harritt	<i>III-01 to IV-01</i>	\$46,694.00	\$46,694.00	08-26-15
4. Rasmussen, Stefanie	Chet F. Harritt	<i>IV-01 to IV-02</i>	\$46,694.00	\$47,786.00	08-26-15
5. Wolf, Heather	Hill Creek	<i>III-01 to III-02</i>	\$46,694.00	\$46,694.00	08-28-15

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Gamboa, Jennifer (Replacing Yashira Torres)	Hill Creek	Campus Aide CA-A / 1.0 hrs	\$0.00	\$202.12	09-23-15
2. Gasteiger, Jennifer (Replacing Carol Ebbs)	PRIDE Academy	Instructional Assistant I 19 A / 3.0 hrs	\$0.00	\$851.62	10-09-15
3. Gonias, Melissa	Rio Seco	Project SAFE Assistant 17 A / 2.75 hrs	\$0.00	\$707.67	10-09-15
4. Kaufman, Joanne	Rio Seco	Campus Aide CA-A / 2.0 hrs	\$0.00	\$404.25	09-22-15
5. Tarantino, Mindy	Cajon Park	Campus Aide CA-A / 2.0 hrs	\$0.00	\$404.25	09-28-15
6. Williams, Lindsay	Chet F. Harritt	Campus Aide CA-A / .50 hrs	\$0.00	\$101.06	10-01-15

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Parson, Windi	39 Month Reemployment to PRIDE Academy	Instructional Assistant I 19 B / 3.5 hrs to 19 C / 3.5 hrs	\$850.83	\$874.29	09-14-15

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Camarda, Patricia	Transportation	Bus Driver I / 21 E 6.08 hrs to 6.42 hrs	\$2,824.92	\$2,982.89	10-01-15
2. Dougherty, Lisa	Transportation	Bus Driver I / 21 E 4.58 hrs to 4.75 hrs	\$2,127.98	\$2,207.15	10-01-15
3. Edgerton, Teresa	Carlton Oaks	Instructional Media Technician 26 F / 5.0 hrs <i>PGI Correction</i>	\$2,566.25	\$2,602.25	09-02-15
4. Korhummel, Ilene	Hill Creek	Early Childhood Assistant II 18 C / 3.92 hrs to <i>Early Childhood Group Leader I</i> 19.5 C / 5.75 hrs	\$1,168.65	\$1,846.59	09-21-15
5. Mester, Teri	Transportation	Bus Driver I / 21 E 4.25 hrs to 4.42 hrs	\$1,974.47	\$2,053.64	10-01-15
6. Tansey, Linda	Transportation	Bus Driver I / 21 E 5.0 hrs to 5.17 hrs	\$2,508.97	\$2,699.65	10-01-15
7. Watts, Nancy	Transportation	Bus Driver I / 21 E 4.58 hrs to 4.67 hrs	\$2,127.98	\$2,169.98	10-01-15

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Mangels, Sheila	Rio Seco	Student Attendance Clerk	Retirement	01-01-16
2. Northum, Marcia	Carlton Hills	Instructional Assistant, Special Education II	Personal	10-01-15

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2. Adoption of Resolution No. 1516-10 to Eliminate Vacant Classified Non-Management Positions

Prepared by Tim Larson
October 20, 2015

BACKGROUND:

On September 16, 2015, the Board of Education approved to increase work hours at various school sites where two (2) Instructional Assistant, Special Education II positions serving a 1:1 student or where support for the special education program is better served by combining the positions. In each situation one (1) position was filled by an employee and the other position was currently vacant or no longer necessary.

In addition, a recent change in status for a special education student at Carlton Hills School, 1:1 assistance by an Instructional Assistant, Special Ed II position will no longer be required. Sequentially, there is a need for 1:1 assistance by an Instructional Assistant, Special Ed II position for new special education student requiring the same instructional time at Chet F. Harritt School. As a result, administration has transferred the employee currently working in the Instructional Assistant, Special Ed II position from Carlton Hills to Chet F. Harritt thereby avoiding the need to layoff the employee affected by the elimination of the position at Carlton Hills School.

In a similar situation, a special education student at Sycamore Canyon has relocated out of the District and will no longer require 1:1 assistance by an Instructional Assistant, Special Ed II position. On October 1, 2015, a new position for the same instructional time will be required at the same site. Once again, administration has transferred the employee displaced by the elimination of the 1:1 position to the new Instructional Assistant, Special Ed II position thereby avoiding the need for layoff.

RECOMMENDATION:

It is recommended that the Board of Education approve the elimination of the following vacant positions effective October 21, 2015:

- Three (3) 3.0 hour Instructional Assistant, Special Education II positions
- Two (2) 3.5 hour Instructional Assistant, Special Education II positions
- One (1) 6.0 hour Instructional Assistant, Special Education II position

FISCAL IMPACT:

The annual savings by eliminating the Instructional Assistant, Special Education II positions will be \$72,136.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 1516-10**

**ELIMINATION OF VACANT
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, it is necessary to reduce six (6) vacant Instructional Assistant, Special Education II positions in the special education program; and

WHEREAS, the Governing Board has determined that elimination of these positions is necessary;

NOW, THEREFORE, BE IT RESOLVED that as of the 20th day of October 2015, the Governing Board of Santee School District approved the elimination of the following position effective October 21, 2015:

- Three (3) 3.0 hour Instructional Assistant, Special Education II positions
- Two (2) 3.5 hour Instructional Assistant, Special Education II positions
- One (1) 6.0 hour Instructional Assistant, Special Education II position

BE IT FURTHER RESOLVED that the Board will not require the District Superintendent to give sixty (60) days' notice prior to the effective date of elimination as the affected classified employees will be offered comparable positions.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on 20th day of October 2015, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/20/15

Clerk, Board of Education

Consent Item D.4.3.

Approval of Santee Collaborative Reinvestment Plan for the Use of LEA Medi-Cal Funds

Prepared by Tim Larson
October 20, 2015

BACKGROUND:

The Santee Community Collaborative’s mission is to promote a healthier, more proactive community that builds resilient children and families.

The Santee School District participates in the LEA Medi-Cal Program. School districts participating in the program are required to annually approve a budget for the reinvestment of the funds received through the billing and reimbursement process. The law also requires that the local community collaborative develop and recommend a budget to the governing board for consideration. Attached is the Santee Collaborative Year End Report for 2014-15.

On August 26, 2015, the Santee Community Collaborative approved the attached budget. The majority of the proposed budget will fund the Collaborative Coordinator.

RECOMMENDATION:

All funds not proposed for expenditure in this budget will be saved to fund the coordinator’s position in 2016-17.

FISCAL IMPACT:

The attached Santee Community Collaborative Reinvestment Plan outlines how LEA Medi-Cal funding will be expended for the 2015-16 school year.

STUDENT ACHIEVEMENT:

Support services may provide a greater potential for student success.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**Santee Community Collaborative
LEA Budget
2015-16**

	Budget LEA-Medi-cal FY14-15	Budget LEA Medi-cal FY 15-16
Projected LEA Medi-Cal Carryover	\$ 115,209.19	\$ 95,195.73
Total	\$ 115,209.19	\$ 95,195.73
Proposed Breakdown of Expenditures		
Staffing Expenses		
Coordinator Salary .55 FTE	\$ 69,950.00	\$ 42,900.00
Secretary II	\$ 8,000.00	\$ 8,000.00
Healthcare for Coordinator	\$ 3,600.00	\$ 4,969.00
Coordinator and Secretary II Benefits	\$ 22,589.00	\$ 17,149.00
Supplies		
Printing and Duplicating	\$ 100.00	\$ 300.00
Meeting Supplies/Food/Recognition	\$ 292.00	\$ 300.00
Mileage	\$ 1,000.00	\$ 1,000.00
Postage		\$ 22.00
Office Supplies		\$ 50.00
Contracts		
Billing Contract *	\$ 6,000.00	\$ 6,000.00
Program Expenses		
Parenting for District (flyers and child supervision)	\$ 750.00	\$ 1,000.00
Additional Programs for Collaborative		
Carryover Set Aside and Expenses for SPL Staff		\$ 9,573.00
Subtotal	\$ 112,281.00	\$ 91,263.00
Indirect Cost 4.31% of dollars spent)	\$ 6,736.86	\$ 3,933.44
Total Estimate for FY 2015-16	\$ 119,017.86	\$ 95,196.44



Annual Report

Summer 2015

Our Mission

The Mission of the Santee Collaborative is to promote a healthier proactive community that builds resilient children and families.

Progress Toward Our Goals

Community Education	1
Collaborative & Community Involvement	1
Mental & Physical Wellness	2
Substance Abuse Prevention & Safety	3
Homelessness	3
Youth Leadership	3
Cultural Competency	4
Growth Areas & Concerns	4

Community Education

Commercially Sexually Exploited Children (CSEC) – In April, the Collaborative heard a presentation from Jenee Littrell, a local authority on Commercially Sexually Exploited Children and its impact on the East Region. The Collaborative uses the GOALS Committee to enable us to share concerns and address youth at risk for CSEC and other behaviors.



Jamboree Housing Assessment Survey – One of the collaborative partners, Jamboree Housing conducted a comprehensive assessment of the Woodglen Vista Apartment residents and shared this data with the Collaborative. This data enables partners to have a greater understanding of the Woodglen Vista community and the needs of these families. It will be used to give baseline information to the *Santee Project Primary Success*.

Collaborative & Community Involvement

- **Collaborative in a Box** for community events – The Collaborative and its partners had tables in these community events: National Night Out, Senior Health Fair at YMCA, Santee Library Health Fair.
- **Tour of Las Colinas** – The Collaborative sponsored a field trip to the newly renovated women’s detention facility, Las Colinas in August 2014. Members of the La Mesa Collaborative and the Santee Chamber of Commerce also participated. There were 45 participants.
- **GOALS** – Santee has an information sharing agreement with Child Welfare, Law Enforcement, Santee and Grossmont school districts, and community partners to help us understand the issues and create a safety net for our most vulnerable children. Typically this group meets monthly during the school year to share information and tailor programs for students and their families. During 2014-15 the group met three times and examined the data for 15 families. Additional participation is needed from the high schools and law enforcement to make this more successful.
- **Collective Impact Network** – Santee Collaborative has formed a collective impact network to examine early literacy with Cajon Park School and Woodglen Vista Apartments. This project called Santee Project Primary Success (SPPS) is funded by a grant from the United Way of San Diego County and allows us to study the problems for this diverse group and develop some lasting solutions. More than 20 partners are already on board with the impact network.



Mental & Physical Wellness

There were several presentations to promote mental wellness. These included: **Alzheimer's Association** and **Southern Caregiver Resource Center** discussing brain health and dealing with dementia. **Recovery Innovations** presented information to the Collaborative and at Woodglen Vista Apartments about living with mental health challenges and the resources available to support you or a family member with mental illness.

A critical piece to the Santee Collaborative is how we support "at risk" youth. The Santee School District and San Diego Youth Services' **Here Now** program offers a school-based presentation of suicide and depression prevention for junior and senior high students. Active parent consent was previously required for participation for middle school students this year and only 805 participated in 2014-15. Santee Collaborative has advocated for passive consent from parents this next year to include all **2,000 7th and 8th students in SSD**. Of the participating students, **18.14% identified themselves as needing to talk** and checked in with SDYS staff because they were concerned about themselves or a friend. For **16 students a safety plan was created** to help them get needed support .

City of Santee declared January 2015 Health Awareness Month!
California Health Network was instrumental in achieving this designation. The organization promotes physical health in Santee through Facebook and by posting on the Collaborative Facebook page.

Santee School District uses four community agencies to provide therapy to needy students. **During 2014-15 approximately 250 students participated in these programs.**

- Home Start provided Child Abuse Treatment (CHAT) for 81 students who have perceived trauma or abuse; 93% of those cases were considered successful.
- SDYS's East County Behavioral Health program is the Medi-cal therapy option available at five school sites in Santee. They treated 20 students or 49% referred to treatment.
- Rady Children's Hospital cut back to four sites for EPSDT Medi-cal for SSD. They saw 68 students, 85% of those referred. Rady saw 32 Santana and West Hills students as well. 78% engaged in services. Some school sites had waiting lists.
- Family Forces through Novato is a therapy program for students whose family is in the military with Tri-Care insurance; 96 students received therapy on five school campuses.

Other Wellness Accomplishments:

- ◆ San Diego Health & Human Services Agency epidemiologist, Leslie Ray, used the most recent data to provide Collaborative members with an update on public health trends that most affect Santee.
- ◆ Linda Wong Kerberg of the Children's Initiative presented the annual Report Card on Children and Families in San Diego County. These statistics informed the Collaborative's strategic planning process.
- ◆ City of Santee contracted with Circulate San Diego to develop a master plan for Safe Routes to School. It also promoted a "Walk & Roll to School Day," provided volunteer training at all school sites and developed a master plan for the city to obtain additional funding for the most critical walking areas for youth. The Collaborative connected this project to all school and parent groups in the community.

Tobacco Use Prevention Education

Santee School District (SSD) and Grossmont Union High School District (GUHSD) worked together and were awarded a four-year grant to support Tobacco Use Prevention Education, known as TUPE. As a result of this funding opportunity, SSD has Club Live youth leadership development groups on four middle school campuses and West Hills High School has a Friday Night Live Chapter. These groups provide leadership opportunities and skill building for youth to become confident advocates to prevent teen smoking! In addition to campus based support, the groups participated in the county-led Youth Development Institute weekend conferences.

Among teens who start smoking before age 18: 2/3 will have a lifetime addiction to nicotine and 1/2 of those will die of tobacco related causes! With support from the TUPE grant, Santee youth can make a difference among their peers!

Preventing Substance Abuse: Santee Solutions Coalition

Santee Solutions Coalition brings federal grant funding to support strategies that improve community conditions and reduces risk of early initiation to substance use.

This year, SSC brought in experts regarding:

- ◆ The new phenomenon of ultra light aircraft, often flown by young teens & carrying drugs that are dropped at pre-determined locations.. Santee has become a prime target for ultra lights.
- ◆ Santee Sheriffs pilot project to prevent heroin overdose by administering Naloxone. The project is now being implemented countywide.
- ◆ Explosive butane hash oil (BHO) labs that use toxic chemicals to extract very high concentration of THC from marijuana. The incidents of BHO labs in the San Diego area has jumped from 2-3 in 2012 to 54 in 2014.

In addition, to address the high number of DUI's in Santee (150 in one year), the coalition provided free Responsible Alcohol Sales & Service Training for retail management and staff.



These single-shot bottles, often called "airline bottles," are littered throughout local parks and river parks areas.

Coalition members assessed the retail and social environments and their impact on the community. All 32 alcohol retailers in Santee were visited to identify problems associated with easy access to alcohol, storefronts inundated with alcohol advertising and loitering that may contribute to youth access.

In addition, SSC forged a new partnership with the San Diego River Park Foundation and their Park Watch program. Through this program Coalition members and foundation volunteers have been documenting alcohol-related litter and high risk activity in city parks and along the river banks. These areas, intended for recreation, can easily become hang-outs for alcohol and drug activity rendering them unsafe for local families.

CONGRATULATIONS!

SANTEE SCHOOL DISTRICT
recognized as a
LIVE WELL SAN DIEGO PARTNER for
changing policies and promoting wellness!



School District efforts include:

⇒ *Overhaul of District Wellness Policy for students, faculty & staff with guidelines for limiting access to junk food during & after school.*

⇒ *Breakfast provided at eight school sites and all sites provide free and reduced lunches.*

⇒ *Summer breakfast & lunch program for low income children at Woodglen Vista Apt. in partnership with Grossmont Union High School District with YMCA, City Day Camp and Project SAFE day camps.*

**SANTEE
COLLABORATIVE**

9619 Cuyamaca Street
Santee, CA 92071

Phone: 619-258-2345
Fax: 619-258-2367
E-mail:
meredith.riffel@santeesd.net

www.santeecollaborative.net

Here are the areas for consideration in 2015-16.

Youth Leadership –The collaborative would like to continue the conversation to seek more avenues for youth in the community. Middle and high school youth need additional areas for recreation and leadership.

Suicide Prevention – More youth need to be exposed to suicide prevention programs. The Collaborative will advocate for passive consent in junior high for the “Here Now” Program and for offering the program at both high schools.

Senior Citizens– What are the opportunities for enrichment for seniors in Santee? How can we support them?

Homelessness- Collaborative will host a forum in August to look at what homelessness looks like in Santee and how it can be addressed. This may increase the involvement of members of the collaborative in addressing the issue.

GOALS—High School Connection – The Collaborative will contact Santana and West Hills high schools and encourage them to participate in the GOALS project, to better support “at risk” students and develop a working relationship with SSD.

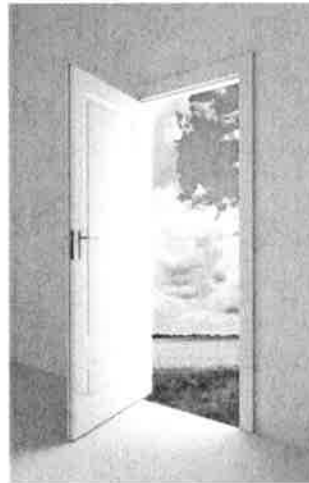
Connection to Law Enforcement – The Collaborative will work on a better connection to law enforcement.

How can you get involved with the Santee Collaborative

Santee Collaborative hosts two meetings each month on the 2nd and 4th Wed. at 3 p.m. If you have a contribution to make or want to find out more about the goals, strategies, and activities of the Collaborative please join us.

Contact our Coordinator, Meredith Riffel, 619-258-2345 if you need more information or have ideas and solutions to support the community.

Our purpose is to be a catalyst that helps connect ideas and people with community issues.



Help plan a bright future for Santee by participating in the Santee Collaborative.

Coordinating Council

2nd Wednesday, Santee School District, 9619 Cuyamaca Street, Santee

This groups serves as the planning body giving the Collaborative strategic vision and planning.

Santee Collaborative

4th Wednesday, Santee City Hall, Building 8. 10601 Magnolia Ave., Santee

This groups helps community organizations learn about the resources, ideas and strategies of the community . It develops common solutions to create a healthier, more proactive community that builds resilient children and families.



Consent Item D.4.4.

Approval of Influenza Vaccine Administration
Program Agreement

Prepared by Tim Larson
October 20, 2015

BACKGROUND:

On October 29, 2015, Santee School District will hold its annual open enrollment event. This year RITE AID has agreed to provide immunizations with influenza vaccine (“flu shot”) to eligible members. The service will be provided by authorized pharmacists certified under the RITE AID immunization program.

The vaccine will be provided free of charge for employees covered under insurance with proof of eligibility. All other employees will pay (\$20.00) to participate.

RECOMMENDATION:

It is recommended that the Board of Education approve the influenza vaccine administration program agreement.

FISCAL IMPACT:

There is no cost to the District for this program.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

**INFLUENZA VACCINE ADMINISTRATION
PROGRAM AGREEMENT**

This agreement ("Agreement") is entered into by and between **SANTEE SCHOOL DISTRICT (BUSINESS)** and Rite Aid Hdqtrs. Corp. (RITE AID), which hereinafter may be referred to individually as "PARTY" or collectively as "the PARTIES", to be effective from **October 1, 2015**.

I. RITE AID RESPONSIBILITIES

A. RITE AID will provide immunizations with influenza vaccine ("flu shot") to eligible members of the BUSINESS ("Services"). The Services will be provided by authorized pharmacists who have been certified under the RITE AID Immunization Program, and in accordance with indications and contraindications recommended in current guidelines from the Advisory Committee on Immunization Practices (ACIP) of the U.S. Centers for Disease Control & Prevention (CDC), the FDA, or other competent authorities, as applicable.

B. In providing the Services, RITE AID agrees to comply with all applicable State and Federal law including all applicable Medicare laws, regulations and Center for Medicare and Medicaid Services (CMS) instructions.

II. BUSINESS RESPONSIBILITIES

A. BUSINESS employee or clinic participant agrees to pay RITE AID for the Services that it renders in accordance with Section III below.

III. BILLING AND COMPENSATION

A. BUSINESS employee or clinic participant agrees to pay and RITE AID shall bill [twenty dollars and zero cents (\$20.00)] for each standard trivalent flu shot provided to an eligible member other than those BUSINESS employees or clinic participants covered under insurance. This billed amount shall include the costs associated with the flu shot and the administration fee. BUSINESS employee or clinic participant will be responsible for paying RITE AID at the time of vaccine administration.

IV. TERM AND TERMINATION

This Agreement will terminate on April 30, 2016. This Agreement may be terminated earlier upon: (i) sixty (60) business days advanced written notice from either PARTY; (ii) thirty (30) business days written notice upon default or breach by either PARTY of any provision of this Agreement which is not cured within the thirty (30) business day time period by the other PARTY; or (iii) insolvency or the filing of any bankruptcy proceedings by or on behalf of either PARTY, or an assignment for the benefit of creditors or the appointment of a receiver.

V. LIABILITY AND INDEMNITY

A. Neither BUSINESS nor RITE AID, nor any of their agents, officers, or employees, shall be liable to any third party for any act or omission of the other PARTY.

B. Both PARTIES agree to indemnify, hold harmless and defend the other, its parent, subsidiary or affiliates from any liability, loss, damage, claim or expense of any kind, including costs and attorney's

fees, which results from the negligence or willful act or omission of the indemnifying PARTY or its agents or employees.

C. RITE AID represents to BUSINESS that it has industry standard professional liability insurance covering the Services under this Agreement.

VI. NOTICES

All notices relating to this Agreement shall be in writing; postage prepaid, and shall be sent by Certified Mail return receipt requested, to one of the addresses below.

NOTICE TO RITE AID
RITE AID
30 Hunter Lane
Camp Hill, PA 17011

NOTICE TO PLAN:
SANTEE SCHOOL DISCTRICT
9625 Cuyamaca
Santee, CA 92071

VII. GOVERNING LAW

This Agreement shall be construed and enforced in accordance with the laws of the Commonwealth of Pennsylvania. Any disputes between the parties shall be exclusively venued in the Court of Common Pleas for Cumberland County, Pennsylvania.

IN WITNESS WHEREOF, the PARTIES hereto have caused this Agreement to be executed as of the date set forth herein by their duly authorized officers.

SANTEE SCHOOL DISTRICT

RITE AID

Signature

Signature

Name/Title

Michelle Tenerelli
Clinical Director

October 1, 2015
Date

October 1, 2015
Date

Consent Item D.4.5. Adoption of Proclamation Endorsing Drug Awareness Week, October 23 – 31, 2015

Prepared by Tim Larson
October 20, 2015

BACKGROUND:

A major educational goal of Santee School District is to provide students with the knowledge, skills, and attitude needed for a drug-free life. In order to demonstrate the Board's commitment to this goal, administration recommends adoption of the proclamation endorsing the week of October 23 – 31, 2015 as Drug Awareness Week/Red Ribbon Week.

Red ribbons and satin ribbon chains will be hung on school fences as well as a variety of events acknowledging Drug Awareness Week/Red Ribbon Week will be held at school sites. Schools will be celebrating through the month of October. Below is a list of some of the events that have been held at school sites in the past:

- "Sock It To Drugs" (students wear crazy socks)
- STOMP (the performing group) for grades 3-8
- "Pledge to Keep Your Hands off Drugs" (wear red clothing)
- "From Head to Toe I am Drug Free" (crazy socks and hair)
- "Don't Ruin Your Dreams by Doing Drugs" (wear pajamas)
- McGruff the Crime Dog (all students pledge to be drug-free and get wristbands)
- Twin Day: "Good Friends Don't Let Friends Do Drugs" (wear matching clothes)
- Drug awareness magic show
- "Hocus Pocus, Drugs Are Not Our Focus!" (wear appropriate "red" costume)
- "Don't Get Mixed Up with Drugs!" (wear mix/match clothes)

RECOMMENDATION:

It is recommended that the Board of Education adopt of the proclamation declaring the week of October 23 – 31, 2015 as Drug Awareness Week/Red Ribbon Week.

FISCAL IMPACT:

Site purchase of Red Ribbon Week materials is provided by PTA and community donations.

STUDENT ACHIEVEMENT IMPACT:

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

**PROCLAMATION
ENDORING DRUG AWARENESS WEEK
AND THE RED RIBBON CAMPAIGN**

WHEREAS alcohol, tobacco, and other drug abuse continues to result in serious health, social and economic consequences in the United States; and

WHEREAS it is imperative that communities continue to create coalitions to launch unified and visible community-based alcohol, tobacco, and other drug abuse prevention and education strategies; and

WHEREAS collaborative efforts of communities, governments, businesses, law enforcement, schools, religious institutions, and service organizations form the basis of community empowerment and mobilization; and

WHEREAS it is these effective partnerships which enable all community members to declare themselves as “drug-free and proud”; and

WHEREAS the Red Ribbon Campaign will be celebrated in every community in America during “Red Ribbon Week,” October 23 – 31, 2015; and

WHEREAS businesses, governments, law enforcement agencies, schools, religious institutions, service organizations, youth, medical personnel, senior citizens, military, sports teams, and individuals will demonstrate their commitment to alcohol, tobacco, and other drug problem-free communities by wearing and displaying red ribbons during this campaign;

NOW THEREFORE BE IT PROCLAIMED that the Santee School District Board of Education does hereby support October 23 – 31, 2015 as RED RIBBON WEEK, and encourages all schools in the Santee School District to participate in alcohol, tobacco, and other drug prevention and education programs and activities, making a visible statement and commitment to the development and maintenance of healthy, problem-free communities.

Adopted this 20th day of October 2015.

Dustin Burns, President

Barbara Ryan, Vice-President

Elana Levens-Craig, Clerk

Dianne El-Hajj, Member

Ken Fox, Member

Dr. Cathy A. Pierce, Superintendent

Consent Item D.4.6.

Approval of Interagency Agreement with San Diego Unified School District to Provide Access to the STEPS Program

Prepared by Tim Larson
October 20, 2015

BACKGROUND:

The STEPS program is funded by the County of San Diego Behavioral Health Services and serves youth with sexualized behaviors. By participating in the Interagency Agreement we will be providing access to the STEPS program for those students requiring services by making the appropriate referral. We will be charged for our participation in this program only when we have students enrolled. We originally entered into this agreement for the 2013-2014 school year and are required to sign a new agreement every school year thereafter.

RECOMMENDATION:

It is recommended that the Board of Education approve the Interagency Agreement with San Diego Unified School District for the 2015-2016 school year.

FISCAL IMPACT:

There is no cost to the District until we refer a student to the program.

STUDENT ACHIEVEMENT IMPACT:

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.6.

**AGREEMENT BETWEEN THE
SAN DIEGO UNIFIED SCHOOL DISTRICT,
MENTAL HEALTH SYSTEMS, AND
LOCAL EDUCATION AGENCIES
IN SAN DIEGO COUNTY**

This Agreement ("Agreement") is entered into by and between the San Diego Unified School District (SDUSD), located at 4100 Normal Street, San Diego, California 92103, hereinafter referred to as "District"; Mental Health Systems, hereinafter referred to as "MHS" and the following Local Education Agencies in San Diego County:

Alpine Union, Bonsall Union, Borrego Springs Unified, Cajon Valley, Cardiff, Carlsbad Unified, Chula Vista Unified, Coronado Unified, Dehesa, Del Mar Union, Encinitas Union, Escondido Union Elementary, Escondido Union High, Fallbrook Union Elementary, Fallbrook Union High, Grossmont High, Jamul-Dulzura Union, Julian Union, Julian Union High, La Mesa-Spring Valley, Lakeside Union, Lemon Grove, Mt. Empire Unified, National, Oceanside Unified, Poway Unified, Ramona Unified, Rancho Santa Fe, San Dieguito Union High, San Marcos Unified, San Pasqual, San Ysidro, Santee, Solana Beach, South Bay Union, Spencer Valley, Sweetwater Union, Vallecitos, Valley Center-Pauma,

hereinafter referred to as "LEA" or "LEAs"; and collectively referred to as the "Parties."

RECITALS

WHEREAS, MHS provides an intensive 230 day therapeutic STEPS Program ("MHS STEPS") to young males age 12 to 18, and in grades 6 through 12, through an agreement between MHS and San Diego County Behavioral Health Services (SDCBHS); and

WHEREAS, District operates a traditional calendar 180 school day program and summer school/Extended School Year ("ESY") at MHS STEPS ("School Program") to educate students while placed in MHS STEPS by SDCBHS; and

WHEREAS, the LEAs desire to have their students receive educational services in School Program from the District while the students are placed at MHS STEPS by SDCBHS, Probation and/or HHSA; and

WHEREAS, District has staff that is specially trained and possess the necessary skills, experience, education and competency, and licenses or credentials to perform the required educational services of School Program.

NOW, THEREFORE, DISTRICT, MHS, and LEAs do mutually agree as follows:

**I
TERM**

The term of this Agreement shall commence on July 1, 2015 and shall end on June 30, 2017.

II RESPONSIBILITIES OF DISTRICT

DISTRICT will:

- A. Operate School Program for eligible students ages 12 to 18 and in grades 6 through 12. The School Program will operate on the District's traditional calendar of 180 instructional days and 29 summer school/ESY days.
- B. Provide certificated staff as appropriate who will be responsible for the daily supervision of the School Program.
- C. Ensure teachers and paraprofessionals assigned to School Program have appropriate credentials and background checks consistent with District employment requirements and the California Education Code.
- D. Collaborate with LEAs regarding request for academic records and information, and special education referrals and assessments for students attending School Program.
- E. Provide all instructional curriculum and related materials following the District's designated course of study for all students in School Program.
- F. Provide the following District staff:
 - a. Enrollment clerk to handle enrollment of students and processing of student records;
 - b. School psychologist for school assessments including special education assessments and attendance at Individualized Education Program (IEP) team meetings;
 - c. Designated Instructional Services (DIS) personnel as needed according to individual student IEPs;
 - d. District budget department staff to process interagency transfer and billing information for students enrolled in School Program; and
 - e. District administrator to oversee operations of School Program.
- G. Collaborate with MHS regarding the School Program to discuss and address issues and concerns as soon as possible.
- H. Provide written notification to the LEA when student from the respective LEA is expected to enroll in the School Program. Notification will be provided at least 10 business days prior to student's expected start date at School Program. The Acknowledgement of Student Enrollment in STEPS (Attachment A) form will be used to notify the LEA.
- I. Upon receipt, provide MHS STEPS with a copy of signed Acknowledgement of Student Enrollment in STEPS from LEAs to notify MHS STEPS of LEAs acceptance of student to enroll in School Program.
- J. Provide LEAs with key school contacts including school administrator, transportation contact, school counselor, and special education case manager, as applicable.
- K. Provide education services, including the delivery of special education services, for students enrolled in School Program.
- L. Except for transportation services as provided for in Section III.C. below, District agrees to assume responsibility for providing of special education services to students during their time of enrollment in School Program.
- M. Provide respective LEA's Director of Special Education with written notification of scheduled Individualized Education Program (IEP) team meetings for student.

- N. In collaboration with LEA, participate in transition planning for student's return to LEA, if applicable.
- O. In accordance with STEPS Payment Schedule (Attachment C), invoice LEA for each academic semester or summer school/ESY term in which student was educated by DISTRICT for period of five days or more.
- P. Within 8-10 business days of District's receipt from MHS of notification of scheduled release, District will notify LEA by sending the "Notification of Student Exit from MHS STEPS and Return to Local Education Agency" (Attachment D).
- Q. Provide respective LEA with student's exiting grades, course completion information, and current Individualized Education Program (IEP), if applicable.

III RESPONSIBILITIES OF LEA

Upon notification of student enrollment in STEPS, LEA shall perform the following services:

- A. Approve the **Acknowledgement of Student Enrollment in STEPS (Attachment A)**, sign and return to DISTRICT within 10 business days of receipt.
 - a. Provide written statement and the unsigned Acknowledgement of Student Enrollment in STEPS to the District if the LEA does not desire the student to enroll in the School Program.
- B. Submit completed STEPS Transportation Plan (Attachment B) to DISTRICT within 10 business days.
- C. Provide adequate student transportation to and from STEPS for 230 calendar school days per academic year when student is enrolled in STEPS.
- D. Provide DISTRICT with the student's educational records including special education records, if applicable.
- E. Participate in transition planning for student's possible return to LEA at the end of the School Program and /or MHS STEPS.
- F. In accordance with the **Payment Schedule for Education Support Fee (Attachment C)**, within 30 days of receipt of invoice from the District, reimburse the District an Education Support Fee provided during the student's enrollment in School Program.

IV RESPONSIBILITIES OF MHS

- A. Provide adequate classroom space and utilities in compliance with state and District guidelines at no cost to the District or LEAs.
- B. Cooperate with District administration and staff assigned to School Program and adheres to all District enrollment, educational, and disciplinary procedures, as applicable.
- C. Notify District School Program administrator(s) of any MHS STEPS activities/events which may have an impact on School Program and its staff and students/
- D. Collaborate with District School Program administration(s) to discuss and address issues and concerns as soon as possible.
- E. Include a District School Program enrollment letter in MHS STEPS' intake packet and inform School Program classroom teacher(s).

- F. Provide written notification to DISTRICT at least 10-12 business days before a new student is expected to begin attendance in the school program at STEPS.
 - a. Include in written notification to District identifying agency or person referring student to MHS STEPS.
- G. Provide written notification to District of a student's scheduled release date from MHS STEPS within 10 business days of scheduled release date.
- H. Participate in collaborative transition planning with DISTRICT and LEA for students preparing to return to LEA.

V COMPENSATION

LEA shall pay DISTRICT an Education Support Fee for each student from the LEA enrolled in MHS STEPS for a period of five days or more. The Education Support Fee will be charged at the following rates:

2015-16 School Year

San Diego Unified Fall academic semester	\$ 5,000
San Diego Unified Spring academic semester	\$ 5,000
San Diego Unified Summer School	\$ 2,000

2016-17 School Year

San Diego Unified Fall academic semester	\$ 6,000
San Diego Unified Spring academic semester	\$ 6,000
San Diego Unified Summer School	\$ 3,000

DISTRICT will invoice LEA at the end of each academic semester and at the end of the summer school/ESY session. LEA's will provide payment to the District within 30 calendar days following receipt of District invoice.

VI CONFIDENTIALITY OF STUDENT DATA (FERPA)

If MHS will have access to student records, Consultant/Professional agrees to comply with the Family Educational Rights and Privacy Act of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education and the District (including but not limited to Administrative Regulation and Procedures No. 6525 and 6527) to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to, ensuring that:

No identification of students or their parent/guardians by persons other than representatives of Consultant/Professional is permitted;

- The individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained;
- No access to individual student data shall be granted by Consultant/Professional to any other person, persons, agency or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of Consultant/Professional so long as those persons have a legitimate interest in the information.

Consultant/Professional recognizes and agrees that such access will be extended in reliance on representations made in this assurance, and that the District shall have the right to enforcement of this assurance, or revocation of such access (including return of all physical forms of such data and destruction of all such electronic data) immediately upon evidence of noncompliance by Consultant/Professional. This assurance is binding Consultant/Professional on and such persons as may be employed by Consultant/Professional to assist in any phase of the contractual obligation to the District.

VII AMENDMENT

This Agreement may be amended only with the mutual consent of the parties. All amendments must be in writing and must be approved by the DISTRICT's governing board.

VIII TERMINATION

Any Party to this Agreement may terminate the Agreement, but only as it pertains to said Party, upon thirty (30) days written notice. Such termination shall not be deemed to be a breach of this Agreement, nor shall it be deemed to be tortious conduct. In the event a LEA gives notice of termination, any students enrolled in School Program will be dis-enrolled and the LEA of student's residence will assume full responsibility for educational services to student(s).

IX INDEPENDENT CONSULTANT

MHS is, for all purposes arising under this Agreement, an Independent Consultant. No Officer, agent or employee of consultant or District or LEA shall be deemed an officer, agent or employee of the other party. Neither consultant nor District nor LEA, nor any officer, agent or employee thereof, shall be entitled, including, but not limited to, overtime, retirement benefits, workers compensation benefits, injury leave, or other leave benefits.

X
ASSIGNMENT

MHS, District and LEA may not assign or transfer any interest in this Agreement without the prior written consent of the other parties.

XI
INDEMNIFICATION

1. District agrees to defend, indemnify and hold harmless the LEAs and MHS, their Board of Education members, officers, agents, employees and directors (hereinafter "Indemnified Parties") from and against any claim, demand, loss or liability (hereinafter "Claim") arising from the negligence or willful misconduct of the District or in any way connected with the performance of this Agreement, including, but not limited to any Claim for personal injury, death, property damage, loss of profits, infringement upon intellectual property rights, failure to comply with all of the requirements contained in Education Code, section 45125.1 and/or disclosure of confidential information which might be obtained by District during performance of this Agreement.
2. LEAs agree to defend, indemnify and hold harmless the LEAs and MHS, their Board of Education members, officers, agents, employees and directors (hereinafter "Indemnified Parties") from and against any claim, demand, loss or liability (hereinafter "Claim") arising from the negligence or willful misconduct of the LEAs or in any way connected with the performance of this Agreement, including, but not limited to any Claim for personal injury, death, property damage, loss of profits, infringement upon intellectual property rights, failure to comply with all of the requirements contained in Education Code, section 45125.1 and/or disclosure of confidential information which might be obtained by LEAs during performance of this Agreement.
3. MHS agrees to defend, indemnify and hold harmless the District and LEAs, their Board of Education members, officers, agents, employees and directors (hereinafter "Indemnified Parties") from and against any claim, demand, loss or liability (hereinafter "Claim") arising from the negligence or willful misconduct of MHS or in any way connected with the performance of this Agreement, including, but not limited to any Claim for personal injury, death, property damage, loss of profits, infringement upon intellectual property rights, failure to comply with all of the requirements contained in Education Code, section 45125.1 and/or disclosure of confidential information which might be obtained by MHS during performance of this Agreement.
4. In the event any Claim covered by this Agreement arises from the acts or omissions of the Parties, each Party shall be liable to the other in proportion to its respective fault.

XII NOTICES

Any notice permitted or required under the provisions of this Agreement shall be in writing and signed by the party giving or serving the same, and shall be served either by personal delivery or certified mail to the following persons and at the following addresses:

MENTAL HEALTH SYSTEMS:	SAN DIEGO UNIFIED SCHOOL DISTRICT:
Kimberly Bond, <u>LMFT</u> President/CEO 9445 Farmington St San Diego, CA 92123 Ph (858) 573-2600 Fax (858) 573-2602 kbond@mhsinc.org	Vanessa Peters, Program Manager Children & Youth in Transition San Diego Unified School District 4100 Normal St, Annex 14 San Diego CA 92103 Ph (619) 725-7652 vpeters@sandi.net

XIII CONTRACT DOCUMENTS

This Agreement includes the terms and conditions set forth in this document, and set forth in the following additional documents:

- | | |
|---------------|--|
| Attachment A: | Notification & Acknowledgement of Student Enrollment in MHSCP Program. |
| Attachment B: | Transportation Plan for Student |
| Attachment C: | Payment Schedule for Education Support Fee for Students Enrolled in San Diego Unified Program. |
| Attachment D: | Notification of Student Exit from MHSCP Program and Return to Local Education Agency. |

XIV INSURANCE

Without limiting the mutual indemnification obligations of and between each party to this Agreement, District, MHS and LEAS shall, at their sole cost and expense, procure and maintain throughout the term of this Contract and any renewal thereof, the following insurance coverage: Commercial General Liability, Professional Liability including Abuse & Molestation, Automobile Liability, and Workers Compensation/Employers Liability insurance sufficient to protect the District, MHS and LEAS from all claims for personal and bodily injury, including death, as well as from all claims for property damage arising from the operations under this Contract. Said insurance shall be provided by an admitted California insurer, which is rated at least A-, VII by the current A.M. Best Key Rating Guide. Exception may be made for the State Compensation Fund when not specifically rated. If coverage is provided by a non-admitted carrier, the insurer must be included in the current California List of Approved Surplus Lines Insurers (LASLI list) and otherwise meet all rating requirements.

Minimum Limits of Insurance:

- 1. General Liability (Products/Completed Operations):
 - Per Occurrence \$2,000,000
 - Aggregate \$4,000,000

If Abuse and Molestation coverage is included under General Liability, coverage shall be to the full policy limits.
- 2. Workers' Compensation:
 - Statutory limits and Employer's Liability with limits of \$1,000,000
- 3. Auto Liability (per accident required):
 - Combined single limits, per accident for Owned, Non-Owned, Hired vehicles ("any" auto).....\$1,000,000
 - If students will be transported, enhanced limits of \$5,000,000
- 4. Professional Liability:
 - Per Occurrence \$1,000,000
 - Aggregate \$2,000,000

If Abuse and Molestation coverage is included under Professional Liability, coverage shall be to the full policy limits.

Evidence of the aforementioned insurance policies shall be provided to any Party to this Agreement upon request by a named Party.

XV

TUBERCULOSIS TESTING

MHS and District shall ensure that their respective employees or subcontractors working at School Program have provided a tuberculosis (TB) certificate of clearance prior to commencing initial employment. MHS and District shall not place any employee or subcontractor at School Program without a valid TB certificate on file showing that the employee or subcontractor was examined and found to be free from active TB, as defined in California Education Code Section 49406.1(a).

XVI

FINGERPRINT CLEARANCE

In accordance with California Education Code Section 45125.1, MHS and District shall ensure that their respective employees and subcontractors working at School Program have obtained fingerprint background clearance through the California Department of Justice screening process. MHS and District will ensure that their respective subcontractors will not place any person at School Program who has a conviction of a serious or violent felony as defined in Education Code Section 44830.1 (c) (1), or sex offense as defined in Education Code Section 44010 or controlled substance offense as defined in Education Code Section 44011.

**XVII
ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the Parties with respect to its subject matter, and supersedes all prior or contemporaneous agreement, representatives and understandings.


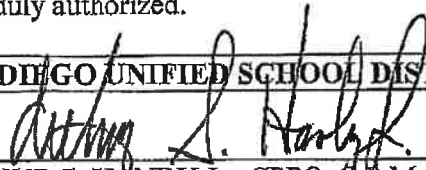
**XVIII
SEVERABILITY**

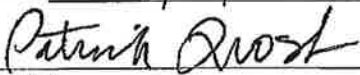
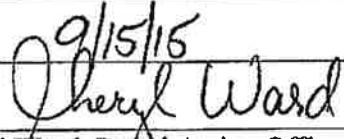
If any of the provisions of this Agreement are held invalid under the law, such invalidity shall not affect the remainder of the Agreement.

**XIX
EXECUTION**

This Agreement (a) shall be binding upon and inure to the benefit and be enforceable by the parties hereto and their respective legal representative, successors, or assigns; (b) is for the sole benefit of the District, LEAs and MHS, and no student or other third party shall be a beneficiary of or have any right to enforce the terms of this Agreement; (c) may be executed in any number of counter-parts, each of which may be deemed to be an original, but all of which together shall constitute one and the same instrument; (d) shall be constructed and enforced in accordance with the laws of the State of California, and; (e) has been executed at San Diego, California, as of the last date set forth below.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

MENTAL HEALTH SYSTEMS	SAN DIEGO UNIFIED SCHOOL DISTRICT
By: 	By: 
Kimberly Bond, <u>LMFT</u> President/CEO 9445 Farmington St San Diego, CA 92123 Ph (858) 573-2600 Fax (858) 573-2602 kbond@mhsjnc.org	ARTHUR S. HANBY Jr., CPPO, C.P.M., CPPB Strategic Sourcing and Contracts Officer 2351 Cardinal Lane, Building M San Diego, CA 92123 Ph (858) 522-5808 Fax (858) 542-5709 ahanby@sandi.net
Date: <u>8/27/15</u>	Date: <u>09/23/2015</u>

APPROVED AS TO FORM AND LEGALITY	Approved in a public meeting of the Board of Education of the San Diego Unified School District
Date: <u>9/1/15</u> 	Date: <u>9/15/15</u> 
Patrick Frost, Assistant General Counsel II San Diego Unified School District	Cheryl Ward, Board Action Officer San Diego Unified School District Board of Education

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

ALPINE UNION

BONSALL UNIFIED

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

BORREGO SPRINGS UNIFIED

CAJON VALLEY UNION

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

CARDIFF

CARLSBAD UNIFIED

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

CHULA VISTA ELEMENTARY

CORONADO UNIFIED

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

DEHESA

DEL MAR UNION

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

ENCINITAS UNION

ESCONDIDO UNION

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

ESCONDIDO UNION HIGH

FALLBROOK UNION

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

FALLBROOK UNION HIGH

GROSSMONT UNION HIGH

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

JAMUL-DULZURA UNION

JULIAN UNION

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

JULIAN UNION HIGH

LA MESA-SPRING VALLEY

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

LAKESIDE UNION

LEMON GROVE

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

MOUNTAIN EMPIRE UNIFIED

NATIONAL

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

APPROVED 9-15-15

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

OCEANSIDE UNIFIED

POWAY UNIFIED

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date [W/L]

Date

RAMONA UNIFIED

RANCHO SANTA FE

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

SAN DIEGUITO UNION HIGH

SAN MARCOS UNIFIED

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

APPROVED 9-15-15

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

SAN PASQUAL UNION

SAN YSIDRO

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

SANTEE

SOLANA BEACH

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

SOUTH BAY UNION

SPENCER VALLEY

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

SWEETWATER UNION HIGH

VALLECITOS

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

VALLEY CENTER-PAUMA UNIFIED

VISTA UNIFIED

By (Authorized Signature)

By (Authorized Signature)

Name (Type or Print)

Name (Type or Print)

Title

Title

Date

Date

WARNER UNIFIED

By (Authorized Signature)

Name (Type or Print)

Title

Date

APPROVED 9-15-15



Vanessa Peters, Program Manager
Children & Youth In Transition
4100 Normal St., Annex 14, San Diego CA 92103
Phone: (619) 725-7326 Fax: (619) 725-8184
vpeters@sandi.net

ATTACHMENT A.

Notification of Student Enrollment in San Diego Unified School Program at STEPS

Dear _____ (LEA/District)

The purpose of this letter is to provide notice that a student from your district/LEA (name below) has been accepted into the STEPS Adolescent Day Treatment Program. The student will be registered in the educational program upon notification of acceptance from student's district/LEA.

Student Information

Student	Date of Birth
Student Address	Parent/Guardian
Anticipated Start date:	Parent/Guardian Phone
Placing agency or person:	Start date for transportation to/from STEPS

In accordance with the Agreement (*dated TBD*) between San Diego Unified, Mental Health Systems, and Local Education Agencies in San Diego County, San Diego Unified agrees to notify a participating LEA's pupil services department within 10 days when a student from that LEA is accepted into the STEPS program and anticipated to be enrolled in the school program at STEPS.

Upon notification, participating LEAs agree to sign the Acknowledgement of Student Enrollment in STEPS, acknowledging financial responsibility for each student who is a resident of the participating LEA and who is otherwise the responsibility of the respective LEA.

Transportation. Participating LEAs agree to provide transportation, as appropriate, to their respective resident students who enroll at STEPS for 230 days per year for student participation in the STEPS Program. San Diego Unified agrees to provide extended school year (ESY) services during the traditional school year summer break to eligible students.

Education Support Fee. Participating LEAs agree to reimburse San Diego Unified an Education Support Fee as outlined in the interagency agreement dated 9/16/15. Please see attachment C for fee schedule. San Diego Unified will bill participating LEAs at the end of each semester only for those student enrolled 5 or more days each semester, payable within 30 days.

If you have any questions regarding this notification, you may contact Vanessa Peters, Program Manager at 619-725-7054 or by email, vpeters@sandi.net.



Vanessa Peters, Program Manager
Children & Youth in Transition
4100 Normal St., Annex 14, San Diego CA 92103
Phone: (619) 725-7326 Fax: (619) 725-8184
vpeters@sandi.net

Acknowledgement of Student Enrollment in San Diego Unified School Program at STEPS

TO: Vanessa Peters, Program Manager
Children & Youth in Transition
San Diego Unified School District
4100 Normal St. Annex 14
San Diego CA 92103

FROM: _____

Student	Date of Birth
Student Address	Parent/Guardian
Anticipated Start date:	Parent/Guardian Phone
Placing agency or person:	Start date for transportation to/from STEPS

Statement of Acknowledgement

I acknowledge that the LEA/District of Residence have been notified that the student named above will be enrolled in and receive educational services from San Diego Unified School District during the student's placement at STEPS Adolescent Day Treatment program. In addition, the LEA acknowledges the financial responsibility of the LEA for this student who is otherwise the responsibility of San Diego Unified School District.

(LEA) _____

San Diego Unified School District

X

Representative, LEA/District of Residence

X

Representative, SD Unified School District

Print Name: _____

Print Name: Vanessa Peters

Title: _____

Title: Program Manager

Date Signed: _____

Date Signed: _____

Please return completed document within 10 business days of receipt. Form can be returned via Fax (619) 725-7407 or by U.S. mail.



Vanessa Peters, Program Manager
Children & Youth in Transition
4100 Normal St., Annex 14, San Diego CA 92103
Phone: (619) 725-7326 Fax: (619) 725-8184
vpeters@sandi.net

ATTACHMENT B.

**Transportation Plan for Student
in San Diego Unified School Program at Mental Health System (MHS) PROGRAM**

Date: _____

LEA: _____

Student Information:

Student

Date of Birth

Student Address

Parent/Guardian

Anticipated Start date:

Parent/Guardian Phone

Placing agency or person:

Start date for transportation
to/from STEPS

The LEA will make arrangements for the above student to receive up to 230 days of transportation for to and from the school located at the MHS Program. The student is required to be at the MHS Program from 8:00 a.m. – 4:00 p.m.

Please describe the type of transportation that LEA will provide:

Transportation Plan (type, schedule): _____

Name of LEA Contact for Transportation: _____

Title: _____

Phone: _____ Email: _____

(Sign and return to the Children & Youth in Transition address above)



PS-16-0403-76

Vanessa Peters, Program Manager
Children & Youth in Transition
4100 Normal St., Annex 14, San Diego CA 92103
Phone: (619) 725-7326 Fax: (619) 725-8184
vpeters@sandl.net

ATTACHMENT C.

**Payment Schedule for Education Support Fee for Students
Enrolled in San Diego Unified School Program at Mental Health System (MHS) PROGRAM**

In accordance with the Agreement dated 9/16/15 between San Diego Unified, Mental Health Services (MHS), and LEAs in San Diego County, the LEA shall pay San Diego Unified School District an Education Support Fee for each student from the LEA enrolled in MHS Program for a period of five days or more within a semester or summer school session. The Education Support Fee will be charged at the following rates:

2015-16

	Amount	Approximate Invoice Date
San Diego Unified Summer School (Extended School Year)	\$2,000.00	September 30, 2015
San Diego Unified Semester 1 (Fall)	\$5,000.00	January 30, 2016
San Diego Unified Semester 1 (Spring)	\$5,000.00	June 30, 2016

2016-17

	Amount	Approximate Invoice Date
San Diego Unified Summer School (Extended School Year)	\$3,000.00	August 31, 2016
San Diego Unified Semester 1 (Fall)	\$6,000.00	January 31, 2017
San Diego Unified Semester 1 (Spring)	\$6,000.00	June 30, 2017



PS-16-0403-76

Vanessa Peters, Program Manager
Children & Youth in Transition
4100 Normal St., Annex 14, San Diego CA 92103
Phone: (619) 725-7326 Fax: (619) 725-8184
vpeters@sandi.net

ATTACHMENT D.

**Notification of Student Exit from Mental Health System (MHS) Program and
Return to Local Education Agency**

Date: _____

Dear _____:

The purpose of this letter is to provide notice that the student listed below is expected to be exited from the MHS Program in the near future and return to your local education agency. To assist in a smooth transition, educational records are attached.

Student Information:

Student	Date of Birth
Student Address	Parent/Guardian
Anticipated Start date:	Parent/Guardian Phone
Placing agency or person:	Start date for transportation to/from STEPS

In accordance with the Agreement dated 9/16/15 between San Diego Unified, MHS, and Local Education Agencies in San Diego County, San Diego Unified agrees to notify a participating LEA's pupil services department within 10 days when a student from that LEA is enrolled in the school program at MHS Program and will send any transcripts, [grades, and special education records resulting from their educational program while at MHS Program.

Attached please find the following documents:

- _____ Academic Grades/Course Completion Record inclusive of these dates: _____ to _____
- _____ Current Individualized Education Program (IEP), if applicable
- _____ Other: _____

The San Diego Unified contact person for information regarding educational records and educational planning for this student is:

_____	_____	_____	_____
<i>Name</i>	<i>Title</i>	<i>Telephone</i>	<i>Email</i>

If you have any questions regarding this notification, you may contact Vanessa Peters, Program Manager at 619-725-7054 or by email, vpeters@sandi.net.

BACKGROUND:

Efforts to complete Phase III of the digital initiative will require short term mover positions for the K-2 iPad roll out from January 8 – January 29, 2016.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval is the short term employment opportunity.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following positions:

- Two (2) mover positions; up to eight (8) hours per day, per person;
1/8/16 – 1/29/16

FISCAL IMPACT:

The cost to employ a short term mover position will be approximately \$149 per person, per day. All short term positions will be paid from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

BACKGROUND:

In order to obtain pricing for evaluating whether to move playground equipment at Hill Creek School, on September 15, 2015, the Board requested that Administration seek informal bids through the CUPCCAC process. Bids were posted and CUPCCAC contractors were notified on Wednesday, September 16, 2015. The mandatory job walk was held on Wednesday, September 23, 2015, with six potential bidders present. Three bidders submitted bids.

The bid opening was held on Thursday, October 1, 2015, and the results are as follows:

Bid Components	Zasueta Contracting, Inc.	Gem Industrial Electric, Inc.	Anton's Service, Inc.
BASE BID PRICE: Removal & Relocation of Existing: Swings (4), Play Equipment Area Expansion/Relocation	\$27,093.00	\$29,860.00	\$49,000.00
ALTERNATE #1: Additional Swings (2)	\$5,014.00	\$4,500.00	\$4,000.00
ALTERNATE #2: Relocation of Basketball Courts/Standards (2) "E-W" and Added Tetherball (3)	\$14,996.00	\$17,900.00	\$12,000.00
ALTERNATE #3: Additional Asphalt – Play Areas Between JH & LRC	\$33,453.00	\$32,000.00	\$28,000.00
TOTAL BID: Base Bid, Plus Alternates 1, 2, & 3	\$80,556.00	\$84,260.00	\$93,000.00

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

It is recommended that the Board of Education .

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$27,093 to \$80,556 from the General Fund depending upon which portions of the bid are awarded.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and Action Item E.1.2.
Prepared by Karl Christensen
October 20, 2015

Resolution 1516-08 Urging Immediate Action
by the Governor and Legislature to Protect Local
Control Funding Formula Funds from Being
Diverted to Pay for Escalating Electricity Costs

BACKGROUND:

The District recently joined a coalition consisting of 38 San Diego County school districts and the County Office of Education. The purpose of the coalition was to coordinate efforts to pursue Legislative and Regulatory remedies for the electricity rate shock experienced during the 2014-15 fiscal year.

In the pursuit of a regulatory remedy, the coalition is currently intervening in the California Public Utilities Commission (CPUC) General Rate Case proceeding in which SDG&E has proposed additional increases for 2016, 2017, and 2018.

In the pursuit of Legislative remedies, the coalition is currently working with Assemblymember Dr. Shirley Weber on possibly sponsoring legislation for a “schools only” electricity rate structure. In order to garner support for such an action, Coalition members have been asked to adopt the attached resolution and send it with a template letter to their local legislators as well as to Senators and Assemblymembers who are members of committees dealing with energy and public utilities.

RECOMMENDATION:

Approve Resolution 1516-08 Urging Immediate Action by the Governor and Legislature to Protect Local Control Funding Formula Funds from Being Diverted to Pay for Escalating Electricity Costs

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The District’s electricity costs increased nearly \$250,000 in 2014-15 compared with 2013-14.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

**RESOLUTION NO. 1516-08 OF THE GOVERNING BOARD
OF THE SANTEE SCHOOL DISTRICT URGING IMMEDIATE ACTION BY THE GOVERNOR
AND LEGISLATURE TO PROTECT LOCAL CONTROL FUNDING FORMULA FUNDS
FROM BEING DIVERTED TO PAY FOR ESCALATING ELECTRICITY COSTS**

WHEREAS, school districts in San Diego County (“SD Schools”) experienced an unprecedented and unanticipated escalation in electricity costs during the 2014-15 fiscal year estimated at thirty-nine (39)%, as compared with the prior year, with approximately thirty-three (33)% of that escalation attributable to utility rate increases alone; and,

WHEREAS, estimates indicate this escalation amounted to an increase in operational expenditures for SD Schools of over \$25 million in one year, thereby diverting an estimated 15% to 20% of the increase in Local Control Funding Formula (“LCFF”) Base Grant funding in 2014-15 to San Diego Gas & Electric (“SDG&E”), the region’s public utility company; and,

WHEREAS, this trend is unsustainable and is impeding the ability of SD Schools to meet the expectations and intent of the Governor, Legislature, and stakeholders for increasing or improving services for students, as outlined in LCFF legislation and regulations; and

WHEREAS, SD Schools operate as non-profit governmental entities but are currently included in the Commercial and Industrial class of ratepayers within SDG&E’s territory, the same rate class occupied by for-profit businesses and entities; and

WHEREAS, unlike for-profit businesses and entities, school districts generally cannot raise prices or fees in order to generate additional revenue to offset the impact of increased operational costs; and

WHEREAS, school districts, therefore, have no other option to counteract the negative impact to their budgets from electricity cost escalations but to reduce expenditures in other areas by eliminating or scaling-back programs and services for students, most notably those contained in their Local Control Accountability Plans (“LCAP”); and,

WHEREAS, school districts have electricity usage patterns dissimilar to other entities in the Commercial and Industrial rate classes since many cease or significantly reduce operations during the months of July and August when school is not in session; and,

WHEREAS, school districts are not eligible for intervener compensation and generally do not have the \$150,000 to \$300,000 in financial resources necessary to protect and promote their interests by intervening in proceedings and General Rate Cases filed with the California Public Utilities Commission (“CPUC”) and are, therefore, at the mercy of actions proposed by SDG&E to raise rates and alter rate structures that cause the exorbitant electricity cost increases currently being experienced by SD Schools; and,

WHEREAS, in order to make intervention in proceedings and General Rate Cases filed by SDG&E with the CPUC more affordable and to coordinate efforts for reducing, or minimizing increases to, future electricity costs; SD Schools recently formed a coalition currently consisting of thirty-eight (38) districts and the County Office of Education named the San Diego Schools Coalition for Electricity Cost Reduction; and,

WHEREAS, the Santee School District is a member of the San Diego Schools Coalition for Electricity Cost Reduction and is supportive of efforts to reduce, or minimize increases to, electricity costs for school districts in California in order to ensure LCFF funds are used for their intended purpose; and,

WHEREAS, without Legislative intervention, electricity rates for SD Schools will continue to escalate and divert more LCFF dollars away from their intended purpose as evidenced by SDG&E's most recent Phase II application for its General Rate Case (#A.15-04-012 filed on April 13, 2015) which includes proposals for additional electricity rate increases above 2015 levels for medium and large commercial customers of 9.65% for 2016, 8.65% for 2017, and 7.66% 2018;

NOW, THEREFORE, be it resolved that the Governing Board of the Santee School District urges the Governor and the Legislature to take one or more of the following actions in order to protect LCFF funds from being diverted away from increasing or improving services for students and into the accounts of public utility companies:

- Enact legislation to create a separate rate class for K-12 Public School Districts
- Establish a maximum amount of increase in electricity rates that can be imposed in any given year on K-12 Public School Districts to ensure more stability and predictability in their operational costs
- Enact legislation allowing K-12 Public School Districts to receive intervener compensation when intervening in proceedings and General Rate Cases filed with the CPUC
- Provide a guaranteed bill credit or other rate subsidy for schools
- Guarantee grandfathering of rates for schools when making energy investments such as solar

I hereby certify the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the Governing Board at a meeting held on the 20th day of October, 2015, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, _____, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Clerk of the Board

[DATE]

Honorable [NAME]

[ADDRESS]

[ROOM]

Sacramento, CA [ZIP CODE]

Dear [TITLE] [LAST NAME],

During the 2014-15 fiscal year, school districts in San Diego County experienced an unprecedented and unanticipated surge in electricity costs averaging 39%, with 33% of that increase attributable to utility rate increases alone. It is estimated that this increase cost San Diego County School Districts over \$25 million in one year. This resulted in an estimated 15% to 20% of the 2014-15 increase in Local Control Funding Formula (LCFF) Base Grant funds being diverted away from their intended purpose and into the accounts of San Diego Gas & Electric, the region's public utility company.

In the Santee School District, our electricity use increased by 7% while our annual bill for electricity went up by over \$230,000. Since we cannot generate additional revenue to offset an increase in operational costs, this unanticipated cost escalation has forced us to examine other areas of the budget for reduction or cost containment. Unfortunately, this may mean that programs and services defined in our Local Control Accountability Plan (LCAP) to increase or improve services for students may need to be scaled back or eliminated.

In response to this unfortunate situation, our district has joined a coalition of thirty-seven (37) other San Diego County School Districts and the County Office of Education to intervene in the Phase II General Rate Case filed by SDG&E on April 13, 2015 with the California Public Utilities Commission ("CPUC"). The coalition is dedicated to seeking protection from further drastic escalation of electricity costs in order to preserve LCFF funds for their intended purpose. Specifically, we believe multiple remedies are necessary. These include:

- Establish a PROTECTIVE CAP for school districts and county offices of education which limits annual rate increases
- Allow schools to receive INTERVENER COMPENSATION so a funding source is available to participate on an equitable level in the CPUC rate proceedings
- Create a SCHOOLS ONLY RATE CLASS to remove them from the Commercial class
- Provide a GUARANTEED BILL OR OTHER RATE SUSIDY for schools
- GUARANTEE GRANDFATHERING OF RATES for schools when making energy investments such as solar

Our district recently passed the attached resolution urging immediate action by the Governor and Legislature to protect LCFF funds from being diverted to pay for escalating electricity costs. I request that you join us in supporting this effort and would be happy to discuss this matter further with you or your staff.

Thank you for your support of education and the students of our school district.

Sincerely,

Discussion and/or Action Item E.2.1. School Calendar for 2016-2017
Prepared by Tim Larson
October 20, 2015

BACKGROUND:

The District Calendar Committee is comprised of representatives from employee associations, District administration, parents, and members of the Board. This committee meets several times a year; first to review calendar options for the coming school year; and again to recommend an option to the Board of Education for approval. Items addressed by the committee include consideration of calendars from surrounding districts, the State testing window, parent conference week, and appropriate and traditional breaks.

The Board has requested an opportunity to review and discuss possible calendar options to submit to the calendar committee. Below is a list of significant dates for consideration:

- Students' first day
- Non-school professional development days
- Thanksgiving break
- Parent conference week
- Winter break
- Spring break
- Students' last day

RECOMMENDATION:

It is recommended that the Board of Education discuss and indicate preferred options for the development of the 2016-2017 school calendar. No action is requested at this time.

FISCAL IMPACT:

There is no fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Not applicable.

Agenda Item E.2.1.

Santee School District 2016-2017 School Calendar

DRAFT

July 2016						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

7/4 INDEPENDENCE DAY

January 2017						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1/2 WINTER BREAK
NEW YEAR'S DAY observed
Classes resume
1/16 MARTIN LUTHER KING DAY

August 2016						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Teachers return
Professional Development

February 2017						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

2/13 LINCOLN'S DAY
2/20 WASHINGTON'S DAY

September 2016						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

LABOR DAY
Students Return

March 2017						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

End of 2nd Trimester (60 days)
SPRING BREAK

October 2016						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2017						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SPRING BREAK
LOCAL HOLIDAY
Classes resume

November 2016						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

11/11 VETERANS' DAY
11/21-11/25 THANKSGIVING BREAK
11/23 HOLIDAY in lieu of Admissions' Day (except Project SAFE)
11/24 THANKSGIVING DAY
11/25 LOCAL HOLIDAY

May 2017						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

5/29 MEMORIAL DAY
Observance

December 2016						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

End of 1st Trimester (60 days)
Parent/Tchr conf; modified days
WINTER BREAK
12/22 Project SAFE ONLY - Holiday in lieu of Admissions' Day
12/23 LOCAL HOLIDAY
12/26 CHRISTMAS DAY observed
12/30 LOCAL HOLIDAY

June 2017						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

End of 3rd trimester (60 days)
Last school day; minimum day

Promotion dates vary (please contact school sites)

*Variations of employee schedules will be approved by supervisor and a copy provided to payroll.

Board Approved:

Amended:

10/14/2015

Item F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Agenda Item F.

Item G. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
5. **Public Employee Performance Evaluation (Gov. Code § 54957)**
Superintendent

Item H. RECONVENE TO PUBLIC SESSION

Item I. ADJOURNMENT